



EUGENE SCHOOL  
DISTRICT 4J  
200 N Monroe St  
Eugene, OR 97402-4295

## Child Abuse & Sexual Conduct Disclosure Release

(Eugene School District 4J submits this form to previous employers that are education providers)

TO *(please print)*

|                            |               |  |
|----------------------------|---------------|--|
| <b>Education Provider:</b> |               | <input type="checkbox"/> Mark here if no prior Education Provider employment |
| Attn: Human Resources      |               |  |
| <b>Street Address:</b>     |               |  |
| <b>City:</b>               | <b>State:</b> | <b>Zip:</b>  |

The applicant named below is under consideration for employment in our district. This individual has previously been employed with your organization. As a former employer, we request you provide the information requested on this form within **20 business days** pursuant to ORS 339.374.

**APPLICANT** *(please print)*

|                             |              |               |                   |
|-----------------------------|--------------|---------------|-------------------|
| <b>Last</b>                 | <b>First</b> | <b>Middle</b> | <b>Prior Name</b> |
| <b>Dates of Employment:</b> |              | <b>Start</b>  | <b>End</b>        |
| <b>Position(s) Held:</b>    |              |               |                   |

I authorize you to release to the district listed below, all information related to any substantiated reports of child abuse, sexual conduct or crimes listed in ORS 342.143. I release the above employer and employees acting on behalf of the employer from any liability for providing information described in this document.

*Applicant Signature*

*Date*

**This section to be completed by previous employer only.**

The employee  was  was not the subject of a substantiated report of child abuse or sexual conduct related to the applicant's employment with the education provider.

- Dates of any substantiated reports: \_\_\_\_\_
- Please attach the definitions of child abuse and sexual conduct used by the District when the education provider determined that any reports were substantiated and the standards used by the District to determine whether any reports were substantiated.

Former Employer Representative Signature

Date

Printed Name

Job Title

Return completed information to:

**EUGENE SCHOOL DISTRICT 4J**

Attn: Human Resources  
200 N Monroe St  
Eugene, OR 97402-4295  
Email: [hr@4j.lane.edu](mailto:hr@4j.lane.edu)  
Fax: (541) 790-7665 Phone: (541) 790-7660