



Student Email and G Suite for Education Notice and Permission Form

At Eugene School District 4J, we provide students with district-approved digital learning resources. Among these are 4J-issued email and G Suite for Education accounts. Students use these accounts to:

- complete and submit assignments and assessments
- communicate with their teacher and collaborate with other students
- sign into devices and applications
- learn 21st century digital citizenship skills
- access their assignments and work from anywhere internet can be accessed
- store work, presentations and other resources

Google requires that schools using G Suite for Education obtain parental permission to use its services. To learn more about what Google can and can't do with your child's personal information, please see the resources listed in the footnote below.¹ By granting permission, you:

- authorize 4J to provide and manage a G Suite for Education account and a 4J email account for your child
- authorize 4J to give Google certain personal information about your child, including your child's first and last name, and 4J-issued email address/ login, which is required for your child to be able to use a G Suite account
- give Google consent to collect, use and disclose information about your student for the purposes described in its privacy notice
- acknowledge that the district cannot and does not guarantee the security of information on Google systems
- understand that your student will be expected to adhere to the 4J Technology Appropriate Use Guidelines regulation IIBGA-AR, available at www.4j.lane.edu/board/policies

Your permission is valid for your student's K-12 experience with 4J or until a new form is completed. You may ask for your child's account to be removed at any time. You may choose not to consent, in which case the district will not provide G Suite for Education and/or 4J email accounts for your student.

PERMISSION FOR EMAIL AND G SUITE FOR EDUCATION ACCOUNTS

Student First Name	Student Last Name	Student ID (if known)
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By checking the box(es) below, I am requesting 4J to:

Provide both a 4J email address and G Suite account for my child

Provide a 4J email address only – I do not want my child to have a G Suite account

Provide neither – I do not want my child to have a 4J email account or G Suite account

Printed name of parent/guardian	Parent Signature	Date
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¹ [G Suite for Education Privacy Center \(https://www.google.com/edu/trust/\)](https://www.google.com/edu/trust/)
[G Suite for Education Privacy Notice \(https://gsuite.google.com/terms/education_privacy.html\)](https://gsuite.google.com/terms/education_privacy.html)
[Google Privacy Policy \(https://www.google.com/intl/en/policies/privacy/\)](https://www.google.com/intl/en/policies/privacy/)

Office: Record in Synergy and file in student's cumulative file