

Eugene School District 4J

Instructional Administrator Professional Growth & Evaluation Processes

If it says "conference" after it, it's a meeting - otherwise it's a form.

Probationary - Year 1	
<i>Task</i>	<i>Suggested Date</i>
Self-Assessment	9/30
Standards Overview Conference	9/30
Goals Development	10/15
Observation	10/31
Observation	1/15
Mid-Cycle Goals Reflection (Optional)	2/15
Summative Evaluation	2/15
Summative Evaluation & Mid-Cycle Goals Conference	2/15
End-Cycle Goals Reflection	6/30
End-Cycle Goals Conference	6/30

Temporary	
<i>Task</i>	<i>Suggested Date</i>
Self-Assessment	9/30
Standards Overview Conference	9/30
Goals Development	10/15
Observation	10/31
Observation	1/15
Mid-Cycle Goals Reflection (Optional)	2/15
Summative Evaluation	2/15
Summative Evaluation & Mid-Cycle Goals Conference	2/15
End-Cycle Goals Reflection	6/30
End-Cycle Goals Conference	6/30

Probationary - Year 2	
<i>Task</i>	<i>Suggested Date</i>
Self-Assessment	9/30
Standards Overview Conference	9/30
Goals Development	10/15
Observation	10/31
Observation	1/15
Mid-Cycle Goals Reflection (Optional)	2/15
Summative Evaluation	2/15
Summative Evaluation & Mid-Cycle Goals Conference	2/15
End-Cycle Goals Reflection	6/30
End-Cycle Goals Conference	6/30

Contract - Year 1	
<i>Task</i>	<i>Suggested Date</i>
Self-Assessment	9/30
Standards Overview Conference	9/30
Goals Development	10/15
Observation	10/31
Mid-Cycle Goals Reflection (Optional)	2/15
Mid-Cycle Goals Conference	2/15
Observation	3/31
End-Cycle Goals Reflection	6/30
Summative Evaluation	6/30
Summative Evaluation and Goals Conference	6/30

Probationary - Year 3	
<i>Task</i>	<i>Suggested Date</i>
Self-Assessment	9/30
Standards Overview Conference	9/30
Goals Development	10/15
Observation	10/31
Observation	1/15
Mid-Cycle Goals Reflection (Optional)	2/15
Summative Evaluation	2/15
Summative Evaluation & Mid-Cycle Goals Conference	2/15
End-Cycle Goals Reflection	6/30
End-Cycle Goals Conference	6/30

Contract - Year 2	
<i>Task</i>	<i>Suggested Date</i>
Self-Assessment	9/30
Standards Overview Conference	9/30
Goals Development	10/15
Observation	10/31
Mid-Cycle Goals Reflection	2/15
Mid-Cycle Goals Conference	2/15
Observation	3/31
End-of-Cycle Goals Reflection	6/30
End-of-Cycle Goals Conference	6/30