

| Eugene School District 4J Calendar for 2018-19 Budget Preparation |   | Date               |
|---|---|--------------------|
| 1   | Board meeting: Appoint new Budget Committee members   | October 18, 2017   |
| 2   | Budget Committee meeting: Committee orientation, introduce new members, elect officers and set meeting schedule           | January 22, 2018   |
| 3   | Budget Committee meeting: Hold discussion and receive public comment  | March 19, 2018     |
| 4   | Publish notice of Budget Committee meeting on district's website at least 10 days before the meeting                      | April 23, 2018     |
| 5   | Publish notice of Budget Committee meeting in newspaper 5-30 days before the meeting                                      | April 23, 2018     |
| 6   | Budget Committee meeting: Receive Superintendent's 2018-19 budget message and proposed budget, and receive public comment | May 7, 2018        |
| 7   | Budget Committee meeting: Approve Superintendent's 2018-19 proposed budget and declare tax rates and debt service levy    | May 21, 2018       |
| 8   | Publish notice of budget hearing 5 to 30 days before the hearing  | May 23, 2018       |
| 9   | Board meeting: Hold budget hearing  | June 6, 2018       |
| 10  | Board meeting: Enact resolutions to adopt budget, make appropriations, and impose and categorize taxes                    | June 20, 2018      |
| 11  | Submit tax certification documents to assessor  | July 15, 2018      |
| 12  | Submit copy of complete budget document to county clerk   | September 30, 2018 |