



MADISON



ROOSEVELT



JEFFERSON



KENNEDY



KELLY



CAL YOUNG



MONROE



SPENCER BUTTE

JUNIOR HIGH SCHOOL handbook

**GRADES 7-9
EUGENE PUBLIC SCHOOLS
EUGENE, OREGON**

T A B L E O F C O N T E N T S

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PHILOSOPHY FOR THE JUNIOR HIGH SCHOOL

WE BELIEVE:

that the junior high school is an integral part of the general educational program in our democracy, sharing with the other levels the responsibility of developing, fortifying, and changing behavior.

WE BELIEVE:

that the junior high school is an organization whose purposes are separate and distinct from either the elementary or the senior high school and that it serves a group of boys and girls with unique growth characteristics.

WE BELIEVE:

that the junior high school curriculum should be dedicated and directed to meet the needs, interests, and abilities of every individual in this age group, and should offer an opportunity for each student to achieve success in some facet of his education.

--Taken in part from the "Guide to Junior High School Education in Oregon," 1963.

D I S T R I C T A D M I N I S T R A T I O N

SUPERINTENDENT'S OFFICE

Superintendent-Clerk.....Millard Z. Pond
Assistant Superintendent
of Budget and Business Affairs....Vernon W. Smith
Assistant Superintendent
of the Physical Plant.....Laurence H. Perkins
Director of Personnel.....William I. Williams

INSTRUCTION DIVISION

Director of Education.....Evelyn Piper
Director of Education.....Erwin Juilfs
Director of Education.....Don Rose
Director of Education.....Roy Rutter

JUNIOR HIGH SCHOOL

PRINCIPAL

VICE PRINCIPAL

Thomas Jefferson.....	James Callaway.....	William Worrell
Colin Kelly.....	Gilbert Sprague.....	Eldon Walker
John F. Kennedy.....	Rufus Franz.....	Paul Revis
James Madison.....	Clifton Ellis.....	Carl Ihle
James Monroe.....	Robert Johnson.....	Richard Hicks
Theodore Roosevelt.....	Donald Jackson.....	Bradley Templeman
Spencer Butte.....	Gordon Barron.....	Raymond Hajduk
Cal Young.....	Robert Berkley.....	Elton Sorensen

1. SCHOOL CALENDAR

- CLASSES BEGIN.....September 8, 1970
- A. FIRST GRADE REPORT PERIOD.....September 8 - November 6, Inclusive
- Statewide Teachers' Inservice (No School)..... October 9, 1970
End of First Grading Period.....November 5, 1970
Teacher Workday (No School).....November 6, 1970
- B. SECOND GRADE REPORT PERIOD.....November 9 - January 22, Inclusive
- American Education Week.....November 8 - 14
Veterans Day (Holiday).....November 11, 1970
Thanksgiving Vacation.....November 26 - 27
Christmas Vacation.....December 24 - January 3
End of Semester.....January 21, 1970
Teacher Workday (No School).....January 22, 1970
- C. THIRD GRADE REPORT PERIOD.....January 25 - April 9, Inclusive
- Spring Vacation.....March 22 - 26, Inclusive
End of Third Grading Period.....April 8, 1971
Teacher Workday (No School).....April 9, 1971
- D. FOURTH GRADE REPORT PERIOD.....April 12 - June 11, Inclusive
- Memorial Day (Holiday).....May 31, 1971
End of Second Semester.....June 10, 1971
Teacher Workday (No School).....June 11, 1971

2. EXPLANATION OF FEES:

- A. Deposit Fee: Each student will pay a deposit fee of \$2.00. This fee will be refunded at the close of the school year unless there is damage to school property issued to the student for use during the year such as lockers, locks, textbooks, musical instruments, and library books.
- B. Towel Service for the year is provided for \$3.50. This provides a clean towel for each gym period during the year.
- C. The Student Body Fee supports student body activities such as inter-school athletic contests, assemblies, movies, speakers, parties, etc. It also furnishes students with a handbook, a school paper, and identification. The card issued upon payment of fees provides convenient identification.
- D. The Industrial Education and/or Crafts Fee is used in payment for materials used in projects made by the students.
- E. Insurance is authorized each year by the school board. Parents are encouraged to read the policy.

3. FEES

<u>Required</u>	<u>7th</u>	<u>8th</u>	<u>9th</u>
A. Deposit Fee	\$2.00	\$2.00	\$2.00
B. Towel Service	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>
Required Total (Maximum)	\$5.50	\$5.50	\$5.50
 <u>Course Fees</u> (for those enrolled per semester)			
C. Industrial Education - Initial deposit for materials	\$3.00	\$3.00	\$3.00
D. Crafts Fee (Initial deposit for materials used in 8th and 9th grade Arts and Crafts classes)	\$3.00	\$3.00	\$3.00
 <u>Optional</u>			
E. Student Body Fee (Maximum)	\$2.00	\$2.00	\$2.00
F. Insurance (Girls and Boys)	\$5.25	\$5.25	\$5.25

DESCRIPTION OF COURSES

A. Language Arts - The program in language arts presents its subject matter: literature, the history of the language, the development of vocabulary, grammar usage; and its skills: reading, writing, speaking and listening. The skills are reinforced in the teaching of all school subjects whenever possible.

Social Studies - In social studies, students will be introduced to the methodology and interrelationships of the social science disciplines with appropriate skills and concepts. Social science disciplines studied include anthropology, history, sociology and geography. The social studies classroom generally serves as the student's home room where he receives orientation and the teacher serves as his advisor. Most student government is conducted by representatives from these classes.

Content areas studied in the social studies include selected case studies, communication, United States History, the non-west (Africa, India, China, the Middle East) and current events.

B. Mathematics is required in all three years of junior high school. A careful analysis of individual achievement scores is made at each grade so that a student may be recommended for the mathematics class for which he is best suited. The majority of students will follow the normal math sequence of M1 (7th grade), M2 (8th grade) and will be recommended for either algebra, (M3) or general mathematics (GM) in grade 9. A student who demonstrates high mathematical achievement and aptitude is recommended for the accelerated mathematics program. This accelerated sequence involves a concentrated study in grade 7 (this course is designated as M1 and 2), a study of algebra (M3) in grade 8 and geometry (M4) in grade 9. An arithmetic (A) class is available for the student who requires additional review in the basic areas of computation.

- C. Physical Education - Health is required by Oregon State Law of all physically able students. No student will be excused except on a written request by a physician. Physical education is taught five days per week for three quarters, and health is taught five days per week for one quarter. As part of the physical education program, it is recommended that each student complete the physical screening, physical fitness testing, and bring his or her immunization program up to date.

GYM ATTIRE: it is recommended that the student wear a standard type of gym attire as established by the school. Students are permitted to use a substitute attire if it meets standards of safety and freedom of action and is reasonably similar to the recommended attire; it being understood that the instructor is to be the judge of the appropriateness of the substituted attire.

- D. Science is required at various levels in the junior high. Practical applications of science are stressed in all classes. Science taught in junior high is basically general science. The scientific method of problem solving is emphasized throughout the courses.
- E. Homemaking includes more than sewing and cooking. It includes the science and art of home planning, home living and personal care.
- F. Industrial Education Units are taught in woodworking, elementary metal, electronics, power mechanics, and plastics. Sufficient technical drawing is taught to assist in project planning.
- G. Crafts is an elective in the 8th and 9th grades. Students explore such materials as clay, plastics, wood, leather, metal, and processes used in the designing, shaping and forming of materials.
- H. Art consists of experimentation with different media, an introduction to and the application of basic principals of design.
- I. Speech - Drama - Communications will include pantomime, memorization, part-reading, and plan production. It also includes speech forms, their organization and presentation, outline construction, vocabulary and other phases of oral English. Students are encouraged to develop ease in speaking before an audience.
- J. Typing - personal typing is offered as an elective to 8th or 9th grade students. Students learn the keyboard, and are given exercises in tabulating, centering, writing letters, and research papers and reports.
- K. Foreign Language - French or Spanish is offered to 7th grade students who desire it and whose general achievement in the elementary school seems to warrant the time it will take. 8th grade students who wish to, may continue on a similar basis. All languages, including Latin, where offered, become elective in grade 9 and meet for a full period.
- L. Music is a general course in appreciation and expression required of all 7th grade students except those enrolled full-time in instrumental music classes. Class work consists of singing, note reading, study of instruments composers and appreciation of various kinds of music.

- M. Choir is a vocal music subject offered as an elective in the 8th and 9th grades.
- N. Band.- A three-level band program consists of advanced band, intermediate band, and beginning band held in connection with the 6th grade program either in the junior high building or a nearby school with bus transportation provided.
- O. Orchestra - An orchestra program is provided in the junior highs. Different levels are provided where the number of students warrants it.
- P. Journalism - An elective subject in some schools.

5. GRADING

- A. Report Cards are issued quarterly in most schools and marked as follows:

SCHOLASTIC MARKS	GENERAL COMMENTS	DETAILED COMMENTS
A or 1=Superior	T=Excellent habits and attitudes	
B or 2=Above Average	V=Good habits and attitudes	
C or 3=Average	W=Satisfactory habits and attitudes	
D or 4=Below Average	x=Improvement needs to be made in these areas	
F or 5=Failing	y=Improvement has been noted in these areas	
P=Provisional passing mark indicating effort rather than attainment	Z=Parent-teacher conference is recommended	
S=Satisfactory		1=Assignments
U=Unsatisfactory		2=Class Participation
I or N=Incomplete		3=Use of independent study time
K=Conditional		4=Classroom attitude
		5=Tests and Exams
		6=Make-up Work
		7=Attendance
		8=Lab Work
		9=Self-Discipline

6. GUIDANCE SERVICES:

- A. Goals - As an integral part of the educational program guidance services are concerned with the study, understanding, and self-adjustment of every student within the Eugene School District. The services are designed to assist parents, school personnel, and community in providing maximum opportunity for the student to obtain an education best suited to his individual potential and his responsibility to society.
- B. Program - Guidance services consist of orientation (from school to school and class to class), testing (achievement, reading and intelligence), placement (putting a child in a situation so that he will be in a better position to proceed to the next step in his schooling, job, or life), counseling (educational, vocational, and personal).
- C. Counseling - The counseling service is the heart of the guidance program. This service is available to all students and parents and may help them gain a better understanding of themselves and their relations to other people. The classroom teacher is the basic counselor. Also available, are counselors who can give more individual time and attention to a student's or parent's problem. These problems may pertain to social or family relationships, scheduling, achievement, etc. Students are encouraged to use the services provided.

7. HEALTH SERVICES

- A. Goals. - School health services are intended to help the student achieve or maintain his maximum potential physically, emotionally, and socially through detection and prevention of disease. The school nurse initiates and coordinates this program with other members of the school staff. The height, weight, vision, skin, and posture are checked annually and there is a follow-up program.
- B. Hearing Tests - Through the facilities of the State Board of Health the hearing of all seventh and ninth graders is checked annually. Parents are notified of any indication of a hearing loss.
- C. Handicapped Students - A student with a handicap is given consideration so that after maximum medical care has been made available to him the nurse interprets to the school his limitations so that he may pursue his course with the least possible interference.
- D. Records - A cumulative record is made of all meaningful health data. This follows the student through all the grades from kindergarten through the twelfth grade. From this record the nurse is able to inform the parents of the needs for protection against certain communicable diseases including tuberculosis. The need for cooperation of the parents and students in this entire venture is obvious.
- E. Nurse - The nurse is available for health counseling. Each student's health is an individual problem and given confidential attention.
- F. Accidents - If a student has an accident or injury at school it must be reported to the teacher in charge at the time it occurs. If he or she has school accident insurance, a form upon which to make claim for reimbursement for medical attention should be picked up and taken home. This form should be filled out as directed.

8. LIBRARY SERVICES

- A. Use - The library and all of its resources are for the benefit and the pleasure of every individual in the school. Any student enrolled in the school may borrow books or use reference and periodical material in the library as long as he is considerate of others.
- B. Access - Every student may easily have access to the library at some time in each school day, before or after school, at noon, or on transfer from class or with a class group scheduled by the teacher.
- C. Responsibility - Library users sign for all items they borrow, and are responsible for returning them on time and in good condition. Charges are made for loss or damage and for late return of materials. It is the responsibility of the borrower to know when the items he borrows are due. They should be date-stamped before they are taken from the library.
- D. Orientation - Further detailed information on use of the library will be provided for all students with a general orientation lesson early in the school year and additional sessions on use of reference books, the magazine index and files, and other library subjects as they become appropriate to class needs.

9. ATTENDANCE

- A. State Law requires school attendance until the age of 18. There are very few exceptions to this law.
- B. Excused Attendance - Under the law, attendance is required unless the student is sick, there is illness in the family, there is an emergency, or when satisfactory arrangement with the school has been made in advance.
- C. Reasons for Absences - Our District lists the reasons as follows: Personal illness, illness at home, medical appointment (prior arrangement), out-of-town (prior arrangement), parents' request (or guardians'), emergency situations.
- D. Unexcused Absences - A student is unexcused when none of the above apply.
- E. Written Excuse - All students returning to school after an absence are to bring a written note from their parents or guardians in order to be admitted to classes.
- F. After-School Activity - Students are to leave the building at once after school unless they remain for supervised activity or study. Students in the building after the last class is dismissed must be under the supervision of a teacher.

10. BICYCLES:

- A. General Rules - Bicycles must be parked in the racks provided. Students bring bicycles to school at their own risk and should keep them locked. Bicycles are to be ridden only for transportation to and from school.
- B. Motorized Vehicles - No cars or motorized vehicles are to be brought to school by any students at any time.

11. BUS INFORMATION

- A. Schedules - The bus schedules are released by the school district administrative office prior to the opening of school and are published in the newspaper.
- B. Bus Assignment - Each student eligible to ride, will be given a bus assignment. Thereafter, each student will ride a definitely assigned bus.
- C. Rules - All students must abide by the rules posted in each bus.
- D. Loading, Unloading, Seating - Students should be ready to board the bus when it stops in the loading area and sit three in a seat. When loading buses, the teacher in charge has full authority. Aboard the bus, the driver is in full authority until the bus is unloaded. Any misconduct will be reported by the driver to the vice principal. State law prohibits standing in a moving school bus.
- E. Special Permission for Bus Transportation - Special permission to ride a school bus to downtown Eugene for personal reasons is contrary to school policy and cannot be granted.

12. CAFETERIA:

- A. Permission to Eat at Home - Students must remain on the school grounds during the lunch hour unless permission to leave is granted by the office. Permission to eat at home may be granted upon request from the parents if students live close enough to enable them to return to school in time for the following class.
- B. Cost - The cafeteria operates on a cash basis - 40 cents per meal.
- C. General Rules:
 - (1) Children who bring sack lunches may purchase milk separately.
 - (2) Books, notebooks, hats, and coats must not be brought to the cafeteria.
 - (3) Eating is permitted only in the cafeteria.
 - (4) It is the student's responsibility to clear the tables and put refuse and utensils in the proper receptacles.
 - (5) Good manners are expected in the cafeteria at all times.

13. LOCKERS FOR STUDENT USE:

- A. Availability of Lockers - Lockers are the property of the School District and are under the direct control and supervision of those responsible for the administration of the District. Lockers, where available, may be assigned to students by the building principal for the protection and safekeeping of School District and personal property. In those cases where a lock is not an integral part of the locker, locks may also be assigned.
- B. Conditions of Use - Lockers and/or locks will be assigned to a student under the following conditions:
 - payment of the student deposit fee;
 - authorized administrators of the district may inspect lockers at any time to search for missing library and textbooks, to remove possible health hazards and maintain sanitary control, to check the physical condition of lockers for damage and needed repair, to handle emergency situations which may endanger the safety of the building occupants or the property of the District, or to search for and to confiscate unlawful items; and
 - no student shall place in a locker any of the following items: items which are not the personal property of the student, or have not been issued to the student by the District; intoxicants, tobacco, firearms, unlawful knives, narcotics or other unlawful drugs, any item which could be threatening to the health, safety or welfare of the occupants of the building or District property or an item the possession of which is unlawful.

C. Responsibility for Material Placed in Lockers - The District does not accept responsibility for the safekeeping of items placed in the locker by the student.

D. Locker Combinations - Students must keep their locker combinations confidential.

14. USE OF TELEPHONES:

A. District Phones - The office phones are for school business. Calls by students must be authorized.

B. Public Phones - Coin operated phones are located in the building.

15. SMOKING:

A. Limitation - Smoking by students on the school grounds, on the school bus, or while on a school-sponsored group function, or during school hours is never permitted.

B. Possession - The possession of tobacco, lighters, and matches by students is not allowed.

C. Violation of this rule subjects a student to suspension from school.

16. LOST AND FOUND:

A. All Articles found should be turned into the office or to the lost- and found department. This is an act of good citizenship.

17. ASSEMBLIES:

A. Educational Value - Assemblies are held in the junior high school when they are deemed to be of educational value.

B. Discipline - Students are reminded to proceed to and from the assembly in an orderly manner as directed. As soon as the person in charge is ready, be quiet and attentive. Give speakers or entertainers enthusiastic and courteous applause.

18. STUDENT GOVERNMENT:

A. Membership - Every student in the school is a member of the student body organization. The basic unit of government is the social studies class through which every member of the student body is represented.

B. Election of Representatives - Each social studies class elects one representative and an alternate to the Council of Representatives.

- C. Council - This Council of Representatives then carries on the legislative functions of the student body. The Council of Representatives is presided over by the president and other student council officers, who are elected by the student body as prescribed in the constitution.

19. SCHOOL STORE:

- A. School Stores operate as a convenience for students. The profit goes into the student body fund.

20. FIRE DRILL PROCEDURES AND REGULATIONS.

(From Oregon State Fire Marshal, Salem, Oregon)

- A. Fire Drill - Fire drills are held at least once a month and may be held at any time of the day unannounced.
- B. Route Card - Note the card near each classroom door instructing the student where to go when the alarm sounds.
- C. Fire Squad - The organized fire squad for the building will consist of a fire chief, assistant fire chief, and two room captains for each room.
- D. Fire Chief - The fire chief is appointed by the principal.
- E. Assistant Fire Chief - The assistant fire chief is also appointed by the principal and his duties are to assist the chief as directed and take his place when absent.
- F. Room Captains - The room captains are chosen by each classroom. The duties of the first captain are:
- (1) To lead the class in formation to the point of safety outside of the building
 - (2) To set the pace for the room along the route of exit.
 - (3) To become a leader of the drill in case of blocked exit necessitating a reverse in direction.
 - (4) To assist the teacher in supervising the students in the maintenance of strict fire drill discipline.
- H. No Talking - There is no talking at any time during the drill.
- I. Fire Drill Procedures in Auditorium - In the auditorium, during assembly time, gym helpers are assigned positions to direct students out of the auditorium.

21. OTHER ACTIVITIES:

- A. Newspaper - Some junior high schools publish a school newspaper. Since this is a student activity, all students are encouraged to contribute articles to the paper.

B. Pep Club - The Pep Club is open to all girls. The purpose of the club is to encourage school spirit and provide an organized cheering section at the school games. Once a girl becomes a member of the club she is encouraged to attend games regularly and wear the school colors.

C. Athletics - Boys' and Girls':

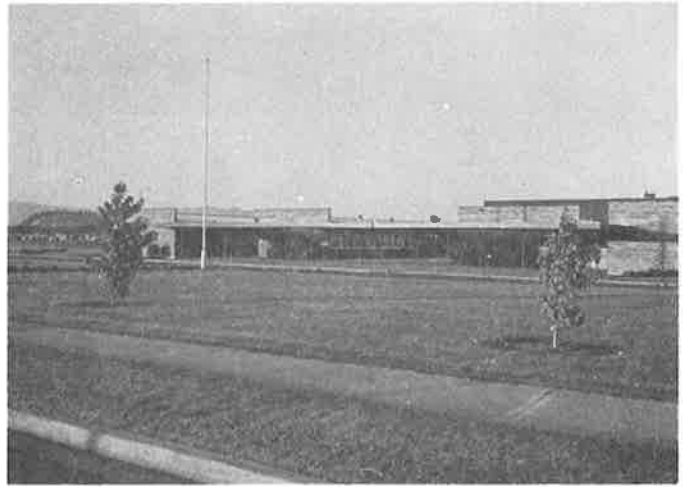
- (1) The Junior high school athletic program is uniquely organized as a district-wide intramural program. The program operates within the limits of the district and each school sponsors teams in baseball, track and field, basketball, soccer, and wrestling.

The program is designed to provide opportunities for (a) the physically talented students to excel and to develop their capacities, (b) for large numbers of students to participate in a variety of contests, (c) for students to learn the fundamental skills and some team strategy in the various sports.

- (2) Eligibility (a) A boy (girl) desiring to be on his (her) school team must do passing work in accordance with the standards established in his (her) school. In addition, the following standards and conditions must have had a current physical examination and results returned to the coach, (c) must be covered by student accident insurance or other insurance which gives adequate coverage, (d) must be a good representative of his (her) school's uniform and code of conduct, (e) a player cannot represent a team other than the school team during the sport season. A sport season is defined as the time from the first day of practice until the completion of the final district-scheduled game.

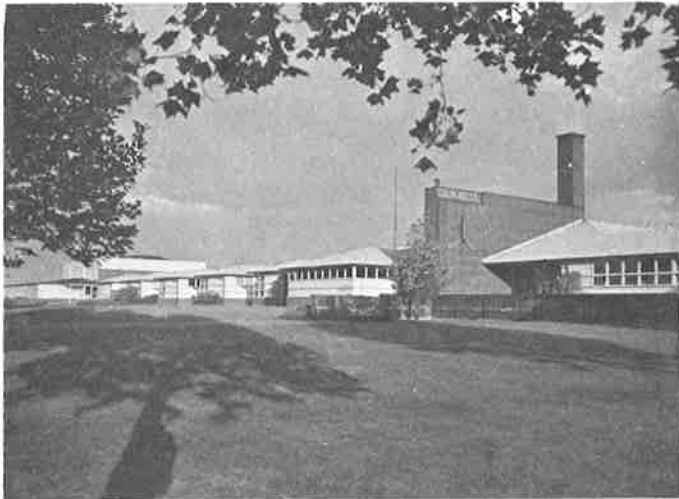
THOMAS JEFFERSON

Thomas Jefferson Junior High School opened for student occupancy in 1957. The school's dedication ceremony was held on November 13, 1957. It is located at 1650 West 22nd Avenue off Chambers Street. The principal is Mr. James Callaway and the vice principal is Mr. William Worrell. The school's enrollment at the start of the 1969-70 school year was 860 with a professional teaching staff of 53. The school's colors are blue and gray and the students use the term "Jays" for identification.



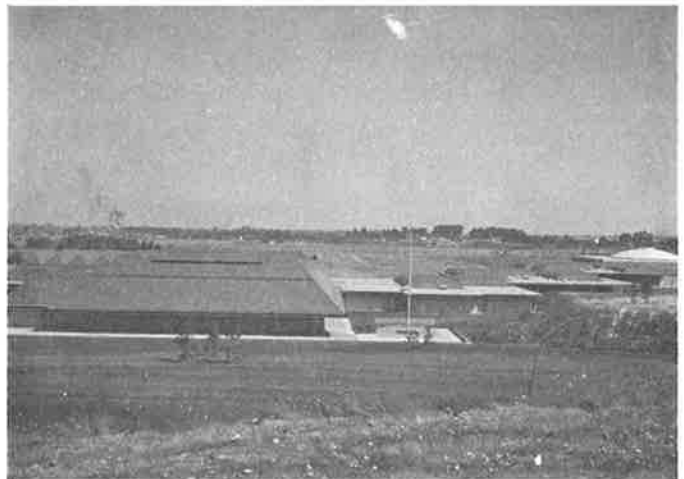
COLIN KELLY

Colin Kelly Junior High School is located at 850 Howard Avenue off River Road. At the start of school in 1969 the student enrollment was 732 with a professional teaching staff of 42. Mr. Gilbert Sprague is the principal assisted by Mr. Eldon Walker as vice principal. Kelly students started in 1945 - 46 school year by sharing the Woodrow Wilson Junior High School and moving into their building on January 27, 1947 with the formal dedication taking place on April 25, 1947. The school was named for a pilot of World War II and the school uses the name "Bombers" for identification. Green and white are the school colors.



JOHN F. KENNEDY

The John F. Kennedy Junior High School opened for student occupancy in September, 1965. The principal is Mr. Rufus M. Franz and the vice principal is Mr. Paul Revis. The school is located at 2200 Bailey Hill Road. The opening enrollment for last year was 486 with a teaching staff of 28. The school colors are black and red, and the students call themselves the "Crusaders".





JAMES MADISON

James Madison Junior High School was opened for student occupancy in September, 1963. Student enrollment was 566 at the start of the 1969-70 school year with a teaching staff of 34. Mr. Clifton Ellis is the principal and the vice principal is Mr. Carl Ihle. The school is located at 875 Wilkes Drive off of River Road. The school colors are gold and white and the students are identified as the "Monarchs".

JAMES MONROE

James Monroe Junior High School opened for student use in September, 1965. It is located off Coburg Road at 2800 Bailey Lane. The principal is Mr. Robert Johnson assisted by Mr. Richard Hicks, vice principal. Student enrollment was 591 at the start of the 1969-70 school year with a teaching staff of 33. The students chose the name "Mustang" for their identification and the school colors of red and gold.



THEODORE ROOSEVELT

Theodore Roosevelt Junior High School located at 680 East 24th Avenue, opened as a junior high school in the fall of 1924 in the present Condon Elementary School building. It moved into its present building in 1950. In September, 1969, 860 students were enrolled with a professional teaching staff of 47. The students call themselves the "Rough Riders" and use the colors of red and white. Mr. Donald Jackson is the principal and the vice principal is Mr. Bradley Templeton.



SPENCER BUTTE

The Spencer Butte Junior High School started in 1960-61 by sharing the Roosevelt Junior High building and moving to its present building at 500 East 43rd Avenue in January of 1961. Last year the school had an opening enrollment of 682 students with a professional staff of 40 teachers. Mr. Gordon Barron is the principal and Mr. Raymond Hajduk is vice principal. Students call themselves the "Spartans" and the school colors are blue and white.



CAL YOUNG



Cal Young Junior High School, located at 2555 Gilham Road, was opened for student occupancy in September of 1953. It is named in honor of Mr. Cal Young who lived in this area most of his life and was a member of a pioneer family. The students call themselves "Pioneers" and use the colors of maroon and gray. Mr. Robert Berkley is principal and Mr. Elton Sorensen is Vice Principal. There were 680 students enrolled in September of 1969 with a teaching staff of 38.

