Project: Earthwork and Demolition - Howard Elementary School
Date: June 17, 2014
From: Eric Gunderson
Subject: Non-Mandatory Prebid Meeting Agenda 2:00 PM, Howard Cafeteria

1. Introductions
2. Documents
   a. http://www.4j.lane.edu/bids/

3. Overview (Summary of Work)
   a. Future School
   b. Earth Work and Demolition
   c. Asbestos Removal
   d. Kelley Track

4. Schedule
   a. Bid Schedule
      • Prebid Meeting at Howard Cafeteria: Tuesday June 17, 2014, 2:00 pm
      • Bid Opening at Facilities Office: July 8, 2014, 2:00 pm
      • Cut off for Substitution Requests: 10 days before bid opening, June 28, 2014, 5:00 pm (note that the 28th is a Saturday).
      • Cut off for Addenda: 4 days before bid opening, July 3, 2014, 2:00 pm (4 days is actually July 4)
   b. Work Schedule
      i. Expected Notice to Proceed: July 15, 2014 (Following River Road Summer Festival)
      ii. Work to be substantially complete October 31, 2014
   c. Permits: City of Eugene Building Permit and Erosion Control in progress.

5. Bidding,
   a. Base Bid and Allowance
   b. Prevailing wage rates

6. Division 1
   a. Temp Facilities, Work limits and fence
   b. Submittals, digital
   c. Closeout – Record Survey

7. Scope of Earthwork and Demolition
   a. Demo & Salvage
   b. Building Repairs, Carpentry, Roofing, Sheet Metal, Paint
   c. Some M & E work on building
   d. Earthwork
   e. Erosion Control

8. Cost Estimate: $450,000 including allowances.
# NON-MANDATORY PRE-PROPOSAL MEETING SIGN-IN FORM

**Project:** Earthwork and Demolition, Howard Site  
**Meeting Date & Time:** 6/17/2014, 2:00 PM  
**Location:** Howard Elementary School, Cafeteria - 700 Howard Lane, Eugene, OR 97404

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<thead>
<tr>
<th>FIRM NAME</th>
<th>REPRESENTATIVES NAME</th>
<th>MAILING ADDRESS</th>
<th>PHONE</th>
<th>FAX</th>
<th>E-MAIL</th>
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