

Eugene School District 4J Calendar for 2018-19 Budget Preparation		Date
1	Board meeting: Appoint new Budget Committee members	October 18, 2017
2	Budget Committee meeting: Committee orientation, introduce new members, elect officers and set meeting schedule	January 22, 2018
3	Budget Committee meeting: Hold discussion and receive public comment	March 19, 2018
4	Publish notice of Budget Committee meeting on district's website at least 10 days before the meeting	April 23, 2018
5	Publish notice of Budget Committee meeting in newspaper 5-30 days before the meeting	April 23, 2018
6	Budget Committee meeting: Receive Superintendent's 2018-19 budget message and proposed budget, and receive public comment	May 7, 2018
7	Budget Committee meeting: Approve Superintendent's 2018-19 proposed budget and declare tax rates and debt service levy	May 21, 2018
8	Publish notice of budget hearing 5 to 30 days before the hearing	May 23, 2018
9	Board meeting: Hold budget hearing	June 6, 2018
10	Board meeting: Enact resolutions to adopt budget, make appropriations, and impose and categorize taxes	June 20, 2018
11	Submit tax certification documents to assessor	July 15, 2018
12	Submit copy of complete budget document to county clerk	September 30, 2018