

GUIDELINES

SITE-BASED DECISION MAKING

1. Each school has a council composed of stakeholders. The school site-council will be of reasonable size, have parent, teacher, classified, and administrative representation. Active classroom teachers will be the majority of the council. Each stakeholder group, including parents, will select its own representatives to the council.

Membership requirements: One-half of school or work site committee members shall be teachers and other licensed staff. The teachers may be less than one-half of not less than the number needed for unit members to be the largest stakeholder group, if the site committee and at least seventy-five percent (75%) of the school or work site unit members desire to have fewer unit members.

2. Each site is clear about which decisions are reserved for a building administrator and the staff and which decisions are made by the site-council.
3. Each school will have a site-council that works together collaboratively and cooperatively to plan program, make operational decisions, consider curriculum issues, adopt building policies, and solve problems.
4. If all the members of each stakeholder group who sit on the site-council agree, they may veto a council proposal.
5. The site-council will meet regularly.
6. An accountability system is established that meets the needs of the individual site, the school district, the community, and the state and federal governments. The system is designed to assist schools and departments to receive the feedback necessary to move toward their site-plans and to evaluate educational output and the decision-making process.
7. An information and communication plan that facilitates the exchange of clear and direct information between and among the schools and departments and the stakeholder groups is established. Information and communication is available, accurate, timely, and designed to help schools and departments do the work they are charged with doing.
8. Each site will adhere to the following boundaries: state and federal regulations, school board policies, district administrative rules, and collective bargaining agreements.
9. While basic tenets or rules cannot be waived, if a site finds a specific boundary to interfere with its operations, it can request a waiver.
10. An individual's participation on decision-making groups will be voluntary, however all staff members at a site are responsible for implementing the site decision.
11. Compensation for employees who assume leadership positions at the local site will be consistent with the terms of the collective bargaining agreement.
12. Site councils must comply with the Open Meeting laws, which require that meetings be open, notice of meeting time be provided, and minutes be recorded.