Position Summary

Implements the Integrated Pest Management (IPM) program site modifications to control pests and weeds on District properties. Assists with planning, organizing and coordination of grounds maintenance schedule and establishes work priorities. Instrumental in problem-solving, disseminating department communication and team building.

Distinguishing Characteristics

Distinguished from Groundskeeper and Senior Groundskeeper by emphasis on pest and weed control, requiring a significant amount of site preparation, operation of heavy equipment and concrete work.

Supervisory Relationship

Reports to the Grounds Supervisor. Works under the technical direction of the IPM Consultant or other District staff. Is required to assign and oversee work of crews.

Essential Functions

1. Plans and schedules work crews.
2. Orders supplies and parts, maintains records of materials used and work performed, and performs related recordkeeping duties.
3. Install and repair simple irrigation systems and outdoor water sprinkler lines.
4. Plan and schedule work crews.
5. Perform routine and preventive maintenance on equipment and tools.
6. Order supplies and parts, maintain records of materials used and work performed, and perform related recordkeeping duties.
7. Train seasonal employees in use and care of power and hand tools, site modification work, and safety precautions.
8. Perform general grounds maintenance work such as planting trees and shrubs; digging trenches; installing landscape ties; assisting in moving athletic equipment, office furniture, or other materials.
9. Assist with hiring of seasonal employees.
10. Understand and communicate organizational goals and concepts and serve as a strong communication linkage between school staff, grounds crew employees and others within Facilities management.
11. Provides input into work performance evaluation of seasonal employees.
12. When required, survey and lay out site improvement projects based on oral or written specifications; prepare site by excavating dirt and rocks by using backhoe or skip loader.
13. Perform related work as required.

Required Knowledge, Skills and Abilities

1. General knowledge of irrigation, field fencing, methods of pest and weed control, concrete forming and finishing, and plant care.
2. General knowledge of the installation and repair of outdoor sprinkler systems used in District buildings.
3. Strong communications skills.
4. Ability to provide technical direction and guidance to others.
5. Ability to communicate work priorities and assignments.
6. Ability to operate backhoe, loader, dump truck, blacktop roller, lawn mowers, and hand and power tools.
7. Ability to comprehend and convey oral and written specifications for construction activities.
8. Ability to receive assignments and work independently for extended periods of time.
9. Knowledge of safety practices applicable to the construction process.
10. Physical ability to perform the requirements of the job.

Minimum Qualifications
1. Two years of experience in grounds keeping, landscaping, or related field.
2. Experience leading, coordinating or directing work crews.
3. Possession of or the ability to obtain a State of Oregon pesticide applicator license by the date of hire.

Work Environment

Incumbents travel between District properties to perform work. Assignments may require operation of equipment, exposure to inclement weather conditions, lifting of heavy objects, working in awkward or tiring positions, or exposure to risk of injury from sharp cutting tools.

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