June 19, 2014

To: EEA Bargaining Team  
From: Cheryl Linder, on behalf of the District Bargaining Team  
CC: District Bargaining Team, Shelley Berman, David Brewer  
Re: Letter of Intent—Case Management & Caseload Support

To support special education providers case management duties, the District proposes to provide regional classified staffing for the purpose of augmenting instructional groups, meeting scheduling and data entry into Synergy. The staffing will be in the classified Program Coordinator Assistant (PCA) classification and will be assigned as follows:

1. (4) 8 hour PCAs assigned one per region to serve the elementary, middle school and high school CLC programs;
2. (1) 8 hour PCA assigned to support the consultants, psychologists, autism and behavior consultants
3. (2) hours EA time per life skills classroom for transportation support

The cost of this proposal is $337,000 ($260,000 for the 5 PCAs and $77,000) for the added life skills EAs).

To support special education itinerant providers, the District proposes to provide the following licensed staffing to reduce caseloads: 1.0 FTE to be assigned by ESS across the following providers: occupational therapists, physical therapists and speech and language pathologists. The cost of this portion of the proposal is $101,000.

The total cost is $438,000.00.