

2007-08 STAFF CONVERSION AND COSTING TABLE

Below are average staff salary and benefits costs to use for calculating additional staffing from donated funds and for converting certified FTE and classified hours. Amounts include fringe benefit costs, so they can be used for both conversion purposes and costing additional staffing.

Remember that donated funds from parent groups, etc. must be sent to Financial Services prior to hiring staff, and that there is a 10% equity surcharge on staffing moneys donated to any specific school in excess of \$10,000 in any fiscal year.*

These rates may be used for all staffing conversions.

Below are average staff salary and benefits costs to use for calculating staffing funded with grants or conversions of materials and supplies budgets.

AVERAGE STAFFING COSTS

Certified Staff

Regular Staff				.10 FTE =	\$8,315
	Salary Account	111	\$5,121		
	Fixed Costs	200s	\$1,954		
	Fringe Benefits	240s	\$1,240		
Extended Contract				1 day =	\$350
	Salary Account	131	\$267		
	Fixed / Fringe Costs	200s	\$83		
Substitute Teacher				1 day =	\$180
	Salary Account	121	\$152		
	Fixed / Fringe Costs	200s	\$28		
<u>Classified - Grade 10 and lower (193 days)</u>				1 hour =	\$5,300
	Salary Account	112	\$3,032		
	Fixed Costs	200s	\$957		
	Fringe Benefits	244	\$1,311		
<u>Classified - Grade 11 and over (193 days)</u>				1 hour =	\$5,880
	Salary Account	112	\$3,474		
	Fixed Costs	200s	\$1,095		
	Fringe Benefits	244	\$1,311		

Contact your Human Resources representative for help in costing additional staffing or converting one type of staffing to another, e.g., certified to classified. Human Resources will notify Financial Services (Kathy McCarty) of any amount that needs to be billed to your school for staffing purchased with outside funds.

According to Board policy, staff positions funded through donations will be created only after the funds have been received by the district. Funds are considered to be received by the district upon confirmation by Financial Services that your payment has been received. After that, Human Resources can implement your staffing changes.

For staffing funded through Eugene Education Fund (EEF) grants, please notify Financial Services (Sarah Wayland, extension 3595) of your budget decisions, in addition to your Human Resources representative.