



1332 MECHANICAL MAINTENANCE WORKER

Classification Summary

Performs manual and semi-skilled repair and maintenance of mechanical systems and equipment in District buildings.

Supervisory Relationships

Reports to the Mechanical Division Supervisor. May receive work assignments from other District staff.

Distinguishing Characteristics

Distinguished by the requirement to perform a wide range of general assistance work for trades personnel, including assignments in electrical or plumbing installation, asbestos removal, boiler maintenance, and related maintenance duties.

Examples of Duties

1. Investigate reports of minor mechanical systems malfunctions at schools or other District buildings. Inspect, diagnose, repair or arrange repair of equipment such as broken heater motors, gas leaks, plugged sinks, burners that won't fire, valves that won't open, or broken hand tools.
2. Assist Electricians in pulling wire, hanging conduit, installing switches, hanging lights, and related work.
3. Assist Plumbers in installing or repairing water pipes, irrigation systems, bathroom equipment, or other facilities.
4. Assist Heating Technicians in adjusting burners, cleaning tanks, repairing boilers, timers, and controls, and changing traps.
5. Schedule and administer a program to change mechanical system filters in District buildings on a regular basis. Deliver belts, filters, or other supplies.
6. Install equipment such as fans, ventilation ducts, or computer circuitry.
7. Perform related work as required.

Required Knowledge, Skills and Abilities

1. Knowledge of the basic principles and practices associated with the mechanical maintenance trades.
2. Ability to operate hand and power tools used in the general maintenance and repair of mechanical, electrical, or plumbing systems.
3. Knowledge of basic recordkeeping techniques and ability to compile information for required reports.
4. General knowledge of the local geography and school locations.
5. Physical ability to perform the requirements of the job.
6. Ability to receive assignments and work independently for extended periods of time.

Minimum Qualifications for Class Entry

1. Two years of experience in general maintenance and repair of mechanical systems, preferably in a school setting.
2. Possession of a valid State of Oregon driver's license.

Work Environment

Work is performed in District buildings or grounds. Assignments may require lifting heavy objects, working in tiring or awkward positions, or exposure to inclement weather conditions. May be required to work evening or weekend hours to perform emergency repairs.