5:30 p.m. EXECUTIVE SESSION: Under provision of ORS 192.610 – 192.690, Open Meeting Laws, the Board of Directors will conduct an Executive Session for the following purpose:

To conduct deliberations with persons designated by the governing body to carry on labor negotiations, pursuant to ORS 192.660 (2) (d)

(A light dinner will be served)

6:00 p.m. WORK SESSION: Conduct a Work Session with the 4J Equity Committee

Instruction Department staff along with the 4J Equity Committee will be presenting the equity data report on the achievement gap, identify recommendations as a result of the report, and engage with the Board in a discussion about the report.

7:00 p.m. REGULAR BOARD MEETING

TO: Board of Directors

FROM: George Russell
Superintendent of Schools

RE: Reports and Recommendations

III. INTRODUCTION OF GUESTS AND SUPERINTENDENT’S REPORT

VII. ITEMS FOR INFORMATION

1. Receive an Update on the Best Program (Staff: Sharon Tabor)

Eugene School District 4J currently has eight afterschool programs funded through federal 21st Century Community Learning Center grants, the Carol M. White Physical Fitness grant, school district general funds and Title 1 ARRA funds. The “Best” afterschool programs are located at River Road, Howard, Chavez, ATA and Kelly. The “ACE” afterschool programs are located at Meadowlark, Adams and Camas Ridge. The goal of these programs is to increase student achievement, increase family involvement in these schools and offer enrichment opportunities to students through community partners. Students in the Best and ACE programs are targeted for academic assistance and have made substantial gains in reading, math and writing. Community partners include the City of Eugene, ARTS Umbrella, OSU Lane County Extension Service Nutrition Classes, University of Oregon Work Study Program, P.A.A.W.S. reading assistance dogs, the School Garden Project and others. The ACE program will be closing at the end of this year as a result of the grant ending. The Best program will serve four schools rather than five schools due
to a reduction of funds from all current funding sources. The school district afterschool staff and community partners are committed to finding ways to bring back, sustain, and expand these valuable afterschool programs.

2. **Review the Progress the Superintendent is Making Toward His Annual Goals**

On January 5, 2011, we agreed upon my goals for the 2010-2011 school year, along with the other criteria that will be used in my annual evaluation. The goals deal with student achievement, stewardship of district resources, and stakeholder agreement. A copy of the progress report will be provided to the board before the meeting. At the board meeting I will provide a brief overview of the report and answer your questions regarding current status of goal achievement.

**VIII. CONSENT GROUP – ITEMS FOR ACTION**

1. **Award of Construction Contract for the Synthetic Turf Athletic Field Replacement** (Staff: Jon Lauch)

The district received proposals on February 24, 2011 for replacing the synthetic turf surfacing on the athletic fields at Churchill and Sheldon High Schools. The request for proposals required turf similar to that installed at the other district high schools and four middle schools.

Four proposals were received and were evaluated by a committee made up of the district’s project manager, the project architect (gLAs Architects), and the City of Eugene Recreation Manager. That committee ranked ProGrass as the top proposer. The Intent to Award to ProGrass resulted in a letter of protest from the second-highest ranked proposer, A-Turf.

After a review of the results of the first rating committee, and subsequent advice from legal counsel, Facilities decided to not respond to the protest. Instead, they set aside the rankings of the first committee, and assembled a second ranking committee. The second committee was made up of a City Parks Maintenance Manager, a different 4J project manager, and 4J’s program manager. The second committee is now the sole basis for ranking the proposals and making a recommendation for award.

The proposals were evaluated based upon cost (40 pts), manufacturer’s experience and expertise (10 pts), installers experience and expertise (15 pts), product description and performance (20 pts), additional information (10 pts), and insured warranty (5 pts). The proposers are listed in order of ranking with the highest ranked firm listed first.

**Proposer Score**

<table>
<thead>
<tr>
<th>Proposer Score</th>
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</thead>
<tbody>
<tr>
<td>ProGrass</td>
<td>93.8 (out of 100 pts possible)</td>
</tr>
<tr>
<td>A-Turf</td>
<td>87.2</td>
</tr>
<tr>
<td>Academy / Sports Turf</td>
<td>82.4</td>
</tr>
<tr>
<td>Domo Sports Grass*</td>
<td>0</td>
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</tbody>
</table>
*Domo Sports Grass was not ranked because they submitted samples but did not submit a proposal.

Base pricing submitted by the three proposers is as follows:
Academy Sports Turf $869,500
ProGrass LLC $835,440
A-Turf $776,260

All raters agreed to a consistent pro-rating formula for the cost category.

Rating Manufacturer’s Experience was subjective, because none of the three proposers are manufacturers. The raters looked at the scoring from a proposer/manufacturer perspective and rated this category for time in business, fields installed and fields installed in the northwest, consistent with the description of this category as set forth in the RFP.

Raters scored the installers for whether the installers are the proposer’s direct employees or subcontractors, experience of installers, ability to meet deadlines, installations in NW and whether installers have Oregon CCB number.

The product description and performance category was scored based on the data supplied on the products against the requirements of the specifications and compared the quality of the samples submitted.

Raters ranked the additional information category, giving additional points for extended warranty, relative cost of unit prices and fiber length.

Raters scored the warranty data submitted, item by item, against the requirements of the specifications.

All three members of the second committee ranked ProGrass as the best combination of quality, price and experience.

The base price submitted by ProGrass, in the amount of $835,440, is within the construction budget for the project.

The price for recycling and/or incineration of the old turf (for power generation) was included as part of the base contract. Maintenance and refill of crumb rubber is also included for the first five years. Proposers also provided a price, based on cost per lineal foot, to replace edge nailers as necessary, and a price per ton to apply additional infill.

The source of funding currently is from the Sale of Surplus Property Fund (F450). However, if the board approves (and passes) the bond measure election currently under consideration for May 2011, the funding source will be changed to be funded from bond proceeds. The cost of the field replacement project will be shared on a 50/50 basis with the City of Eugene. The City has indicated that they are agreeable to awarding the project as recommended by the superintendent.

The superintendent recommends that the board award the Synthetic Turf Replacement Package to ProGrass for the base bid price of $835,440.
2. **Approve Alternative Education Programs for 2011-12** (Staff: Brad New)

In accordance with ORS 336.631(3) and Board Policy IGBHA, the district must annually evaluate and approve each alternative education program it contracts with to provide services to students. During 2010-11, Eugene School District 4J contracted with board-approved contractors to provide educational services to district students.

The programs were evaluated on several criteria. The primary factors examined were the type of service provided, the age and number of students enrolled and maintained in the program, and the ability of each program to address the educational and other pre-identified needs of the students enrolled. A site visit component was included as part of the annual evaluation process. Participation in the Oregon State Assessment is required of all alternative education providers under ORS 336.637, so continuation of contracts with programs is dependent upon compliance with the required assessment of students placed with outside alternative education contractors.

**Contracted Service Providers**
- Center for Appropriate Transport (ages 11-19) Grades 6-12
- Creative Minds School (ages 11-18) Grades 6-12
- Northwest Youth Corps OutDoor School (ages 14-21) Grades 9-12
- Looking Glass: Riverfront School & Career Center (ages 14-21) Grades 9-12
- Lane Metro Youth Corps (ages 14-19) Grades 9-12
- Looking Glass Teen Parent Program (ages 14-21) Grades 9-12
- New Roads School (ages 14-21) Grades 9-12
- Lane ESD: MLK, Jr. Education Center (Court School) (ages 11-19) Grades 6-12
- Lane Community College (GED Prep only) (ages 16-18) Grades 10-12
- Wellsprings Friends School (ages 14-19) Grades 9-12

**Eugene School District 4J Alternative Education Contracted Service Providers 2010-11**

**Lane Metro Youth Corps** (@ Riverfront) – 1475 Franklin, Eugene
Program provides a hands-on approach to learning in small group setting. Students combine classroom academics with experience in a variety of service projects in the community. The program’s focus is natural resources. A small stipend is provided for attendance. Full Day program.

*Target Group:* 14-19 year olds, who are referred by the district, particularly those who are not currently attending school and would benefit from a hands-on program.

**Riverfront School and Career Center** – 1475 Franklin, Eugene
Program provides instruction in small-sized groups in a structured, well-supervised environment. Program provides educational assessment, basic skills instruction, **GED preparation** and completion, completion of a high school diploma, vocational assessment, career exploration, pre-employment training, and work experience. Part Day and Full Day options are available.

**Looking Glass Teen Parent Program** – 2885 Chad Dr., Eugene
Program provides specialized academic and parenting/life skill education. Primarily for GED preparation. Part-Day program.
Target Group: 14-20 year old pregnant or parenting students.

Northwest Youth Corps/Outdoor School – 2621 Augusta Street, Eugene
Program combines classroom work with field experience. Students spend approximately half of their time in the classroom on coursework and half of the time in service projects such as trail and/or wetland restoration. Field projects are designed to provide service learning and an extension of their classroom experience. We're in the first year of a targeted 9th grade program. Full Day program.

Target Group: 14-21 year olds (high school), who are referred by the school district, particularly those who are not currently attending school.

Creative Minds Learning Center – 1115 Pearl Street, Eugene
Program provides small class sizes (2-5 students) in two separate sessions per day. The students use a portfolio system for managing their work. Strong program for students with a wide variety of learning needs. Part-Day program.

Target Group: 11-18 year olds (Middle & High School), who are referred by the district.

Lane Community College – GED Prep – Main Campus, Building 11, Room 201A, 4000 E 30th, Eugene 97405-0640
Program provides GED assessment, instruction, and testing. Part-Day program.

Target Group: 16-21 year old students who are referred by the school district, who would benefit from an off-campus program in a community-college setting.

Wellsprings Friends School – 3590 W 18th Avenue, Eugene 97402
Program provides students with the opportunity to participate in small group setting. Individualized programs developed cooperatively with teachers, parents, and students. Full Day program.

Target Group: 13-19 year olds (grades 9 through 12), all academic abilities, who are referred by the school district, particularly those who are not experiencing success in a traditional school setting.

Martin Luther King Jr. Education Center – 2727 Martin Luther King, Jr. Blvd 97401
MLK Jr. Education Center provides educational programs for Middle and High school students referred by the Courts. GED prep is an option. Full Day program.

Target Group: Middle and High School students with DYS involvement.

Center for Appropriate Transport – 455 W. 1st, 97401
Programs are provided that offer hands-on opportunities for students ages 12-19. Classes include instruction in bike maintenance and repair, journalism & design, CAD/CAM and industrial sewing. CAT is in the process of completing paperwork to provide GED preparation instruction. Part-Day program

Target Group: Middle and High School students of all academic abilities, who are referred by the school district, particularly those who are not experiencing success in a traditional school setting.

The superintendent recommends approval of the Alternative Education Programs for 2011-12.
3. **Approve Grant Application: Boosting Student Achievement and Success Through a Proven Enrichment Program** (Staff: Carl Hermanns)

Staff from the Instruction Department has submitted a grant application in the amount of $20,000 to the Miller Foundation to provide funding for the expansion of academic support for students from lower income backgrounds and from families without a college-going culture, who are not performing up to their potential. The goal of the project is to improve student achievement and to prepare students for college.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the board packet.

IX. **ITEMS FOR ACTION AT A FUTURE MEETING**

1. **Approve Board Policy JECBD, Homeless Students** (Staff: Carl Hermanns)

   Action proposed
   Create board policy regarding homeless students. A copy of the proposed policy is included in the board packet.

   Background
   Upon review of the Lane County School District’s consortium’s grant application, 4J School District was advised to have a distinct Homeless Student Education Policy in place to meet the requirements of the McKinney-Vento Homeless Assistance Act.

   Discussion
   Rationale: The McKinney-Vento Homeless Assistance Act requires that local educational education agencies in the State have developed, and shall review and revise, policies to remove barriers to the enrollment and retention of homeless children and youth in schools in the State.

   Upon review, it was determined that we have board policy regarding non-resident students, but no specific policy for homeless students.

   As a result of this action, we will now be in compliance regarding requirements of board policy for the McKinney-Vento Federal Law.

   1. Options and Alternatives: There are no options or alternatives, this action is required to be in compliance with Federal McKinney-Vento Homeless Assistance Law.
   2. Budget/Resource Implications: There are no additional budget or resource implications.
   3. Board and Superintendent Goal: Adoption of this policy will assist the district in increasing and maintaining equity for all students, regardless of barriers to education.
Recommendation:
The superintendent recommends adoption of a homeless policy JECBD to meet the requirements of the McKinney-Vento Homeless Assistance Act.

X. COMMENTS AND COMMITTEE REPORTS BY INDIVIDUAL BOARD MEMBERS

XI. ADJOURN

EXECUTIVE SESSION:
Under provisions of ORS 192.610 – 192.690, Open Meeting Laws, the Board of Directors will conduct an Executive Session for the following purpose:

To conduct deliberations with persons designated by the governing body to negotiate real property transactions, pursuant to ORS 192.660 (2) (e).

Calendar for Board Members

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>Tuesday, April 26</td>
<td>ACE Awards - Valley River Inn</td>
<td>5:30 pm</td>
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<tr>
<td>Wednesday, May 4</td>
<td>Board Meeting</td>
<td>7:00 pm</td>
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<tr>
<td>Monday, May 9</td>
<td>Budget Committee Meeting</td>
<td>7:00 pm</td>
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<tr>
<td>Wednesday, May 18</td>
<td>Board Meeting</td>
<td>7:00 pm</td>
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<tr>
<td>Monday, May 23</td>
<td>Budget Committee Meeting</td>
<td>7:00 pm</td>
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<tr>
<td>Thursday, May 26</td>
<td>District Retirement Reception</td>
<td>3:00 pm</td>
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