TO: Board of Directors
FROM: George Russell
Superintendent of Schools
RE: Reports and Recommendations

7 p.m. REGULAR BOARD MEETING

VII. ITEMS FOR ACTION AT THIS MEETING

1. Appoint Search Committee for the Superintendent of Schools Vacancy (Staff: Celia Feres-Johnson)

**Action Proposed:** Appoint a search committee for the Superintendent of Schools vacancy.

**Background:** On August 4, 2010, George Russell announced his resignation from his position as Superintendent of Schools, thus creating a vacancy in that office.

**Discussion:** The search committee will consist of board members, two community members, two teachers, two administrators, a classified employee, and a student. This committee is critical and necessary in assisting with the recruitment process.

**Recommendation(s):**
The superintendent recommends approval of the appointment of a search committee for the Superintendent of Schools vacancy.

2. Approve Selection of Search Consultant for the Superintendent of Schools Vacancy (Staff: Celia Feres-Johnson)

**Action Proposed:** Approval to select a Search Consultant for the Superintendent of Schools vacancy.

**Background:** The services of a consultant are needed to assist the search committee with the search plan and recruitment process.

**Recommendation:** The superintendent recommends approval to select a Search Consultant.
3. **Authorize Staff to Explore Options to Potentially Acquire Property Adjacent to River Road (Camino del Rio) Elementary School** (Staff: Jon Lauch & Larry Massey)

**Background:** The River Road/Camino del Rio Elementary School site is among the smallest elementary school sites in the district. With respect to replacing the school in the future, the site’s long and narrow configuration is problematic with regard to space for a new school and relative impact to programs during construction. Currently, the only practical options for future school replacement are to either take the outdoor field space out of service during construction, or to remove the existing facility before commencing with construction.

The school property is deepest at the east end where the property has street frontage on both Hilliard Lane and Marion Lane, however, there is not enough property at this location to build a new school. Additional property acquisition to the east would add property to this wider/deeper section allowing greater opportunity for new/replacement school development, greater flexibility for access, and lower impact to residential properties adjacent to the school site. Additional property acquisition now would provide opportunity to expand parking and improve drop-off and pick-up areas which are currently inadequate for the existing school facility. The adjacent property considered for potential acquisition is currently under single ownership and the owner has indicated an interest in selling the entire property which consists of three separate tax lots.

An aerial photograph is included in the board packet which shows the school and property boundary under district ownership and identifies the private property under consideration for potential acquisition. Preliminary value for the potential acquisition has been established in the range of $595,000 to $675,000.

**Discussion:**

1. **Rationale:** The location of the site is considered to be strategically and geographically well-located in the lower River Road area and with regard to distance between other district elementary school sites. However, the current property size and configuration is not conducive to building a new school on the site while the existing school is in use. Additional property acquisition at this site is considered a good long-range strategy to solidify the location as an elementary school site for the future and to provide the flexibility that is currently lacking with regard to replacing the existing school building in the future. Additional property acquisition at this time would provide opportunity to expand the limited parking area and enhance the drop-off and pick-up area for more efficient traffic flow and improved safety.

2. **Options and Alternatives:** The alternative option is to not consider additional property acquisition at this time, keeping the property configuration as it currently exists. This would limit future development flexibility as a school site, and would restrict options for expansion of the parking area and improvement of drop-off and pick-up areas for the existing facility. Acquisition of the property in the future is possible, but likely at greater cost and potential difficulty if the property is then held in separate ownership. Deferring a decision to consider or pursue acquisition would avoid expenditures to acquire the property.

3. **Budget/Resource Implications:** The property acquisition would be funded from the Surplus Property Capital Fund (F450). There are currently adequate funds to
support the acquisition, however, there are inadequate capital funds overall to support the district’s facilities capital needs. Due to the current real property market which is affected by the national and world economic recession, the property is likely at the lowest value that can be predicted for the future. Some modest resources may need to be expended for additional real property evaluation to establish a refined value, confirmation of value, and potential environmental site assessments if a favorable purchase agreement were executed.

4. **Board and Superintendent Goals:** The proposed property acquisition supports the board goal to provide prudent stewardship of district resources to best support student success, educational equity and choice. There is no specific key result or superintendent goal that directly relates to the proposal. The use of proceeds from surplus property to “acquire and develop land” is consistent with Board Policy DFD – Real Property Management.

**Recommendation(s):** The superintendent recommends that the board authorize the superintendent to explore options to acquire the property up to and including preparing an offer to purchase the property. Any potential offer would need to be contingent upon board approval and available funding. The district’s Land Use Decision Process would be required and would be initiated if a favorable purchase agreement can be negotiated.

4. **Approve Addendum to the Contract with the Superintendent of Schools for July 1, 2010 – June 30, 2011**

The board at its August 4, 2010 meeting conducted the evaluation of the superintendent and authorized the board chair and vice-chair to negotiate an addendum to the contract of the superintendent for the 2010-2011 school year. The proposed addendum to the contract with the superintendent for July 1, 2010 through June 30, 2011 will be presented to the board for approval at the August 18 meeting.

The terms for 2010-11 include:
- A one-half step increase on the Longevity Step
- A COLA increase of 1.0%.
- Tax sheltered annuity increase of $100 per month
- A one-time only payment for 2009-10 accrued but unused vacation
- Ten (10) unpaid furlough days

VIII. **CONSENT GROUP – ITEMS FOR ACTION**

1. **Approve Ratification of CIP Contract Awards** (Staff: Jon Lauch)

On September 18, 2002, the Board of Directors affirmed the 1993 district policy for delegating Contract Award authority for Bond Funded CIP contracts of $500,000 or less to the superintendent, or designee, subject to subsequent ratification by the board. The designee is Jon Lauch, Director of Facilities and Transportation. Contracts in excess of $500,000 will continue to require board approval. The purpose of the board item is to summarize all CIP contract award activity requiring a formal bid or formal competitive selection and for the board to ratify those awards that have been made by authorized staff since the last ratification.
The summary sheet in the board packet identifies all contracts that have been awarded as of the status date indicated in accordance with delegated authority. The summary also identifies who awarded the project and will indicate board ratification data of said award as applicable.

The CIP management staff will continue to provide the board with Contract Award Status updates for ratification, pursuant to School Board Policy DI (Capital Improvement Contracts Financed by Bond Levy Funds).

The superintendent recommends ratification of awards for CIP GO Bond funded projects as indicated on the summary sheet which is included in your board packet.

**IX. ITEMS FOR ACTION AT A FUTURE MEETING**

1. **Approve New Board Policy JHFF-Reporting Requirements Regarding Sexual Conduct with Students** (Staff: Christine Nesbit)

   **Background:** The Oregon Legislature enacted laws amending ORS 339.370, 339.372, 339.375 and 339.377 requiring education providers to report sexual misconduct by school employees and volunteers. Schools must conduct background checks with three previous education providers where a prospective new hire has worked. School districts are obligated to report any substantiated investigations of abuse and sexual conduct. This law also requires school districts to heighten awareness and train employees on how to report, prevent, and identify behaviors consistent with child abuse and sexual misconduct. This law went into effect on July 1, 2010.

   **Discussion:** Enactment of this board policy is required to comply with ORS 339.370, 339.372, 339.375 and 339.377, and necessary to continue to provide a safe learning environment for all students. A copy of the proposed Board Policy JHFF-Reporting Requirements Regarding Sexual Conduct with Students is included in the board packet.

   **Recommendation:** The superintendent will recommend approval of Board Policy JHFF-Reporting Requirements Regarding Sexual Conduct with Students.

X. Comments and Committee Reports by Individual Board Members

XI. Adjourn

**WORK SESSION:** Conduct a Work Session on the Development of the Request for Proposals for the Disposition of the Civic Stadium Property (Staff: Jon Lauch and Larry Massey)

The board will conduct a work session regarding the Request for Proposals (RFP) for the disposal of the Civic Stadium property. This work session is intended to provide a forum for informal discussion without formal action, so that the board may provide direction to staff regarding the specific key elements of the RFP, or to identify additional areas or information that may require further exploration and/or development. The schedule for subsequent review of the draft RFP, and for final RFP approval and issuance, will also be discussed.

At a minimum, the following key elements of the RFP will be reviewed: Evaluation criteria and relative weighting; potential limitations for use of the property; potential for assurance (e.g., deed
restriction or other mechanisms) that property will be developed as proposed; confidentiality of proposals; and how to structure the RFP to allow for proposals for portions of the property (e.g., north lots only).

An outline formatted to guide the discussion is included in the board packet.

**CALENDAR FOR BOARD MEMBERS**

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<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>Wednesday, August 18</td>
<td>Regular Board Meeting</td>
<td>7 pm</td>
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<tr>
<td>Thursday, August 19</td>
<td>Board Retreat – Parr Room</td>
<td>5:30 - 8 pm</td>
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<tr>
<td>Friday, August 20</td>
<td>Board Retreat – Serbu Center</td>
<td>8 am - 5 pm</td>
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<tr>
<td>Wednesday, September 1</td>
<td>Regular Board Meeting</td>
<td>7 pm</td>
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<tr>
<td>Thursday, September 2</td>
<td>District Back-to-School Event</td>
<td>7:30 - 10:45 a.m.</td>
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<td>South Eugene High School</td>
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<td>Wednesday, September 15</td>
<td>Regular Board Meeting</td>
<td>7 pm</td>
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<td>Wednesday, October 6</td>
<td>Regular Board Meeting</td>
<td>7 pm</td>
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<tr>
<td>Wednesday, October 20</td>
<td>Regular Board Meeting</td>
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