TO: Board of Directors

FROM: George Russell
Superintendent of Schools

RE: Reports and Recommendations

5:30 p.m. EXECUTIVE SESSION: Under provisions of ORS 192.610 – 192.690, Open Meeting Laws, the Board of Directors will conduct an Executive Session for the following purposes:

To conduct deliberations with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660 (2)(d) and to consider complaints or charges brought against a public officer, employee, staff member or individual agent, pursuant to ORS 192.660 (2)(b).

7:00 p.m. REGULAR BOARD MEETING

VII. ITEMS FOR INFORMATION

1. Partners for Sustainable Schools/Green District

Mel Bankoff and others associated with the Partners for Sustainable School will do a short presentation on building for and instilling a culture and support for sustainable and “green” schools and moving towards being a “green” district. Partners for Sustainable Schools works to integrate sustainability in all aspects of K-12 education in Lane County, providing young people with opportunities to develop life skills that build wonder, hope, and vision. Additionally, two students from the Superintendent’s Student Advisory Council may be available to attend this meeting and share their work on developing a proposal for moving 4J to becoming the first “Green District” in the state.

VIII. ITEMS FOR ACTION AT THIS MEETING

1. Approve Instructional Calendars for 2010-11 School Year (Staff: Celia Feres-Johnson)

Action Proposed: Approval of proposed 2010-11 school year instructional calendar.

Background: Yearly, a school instructional calendar is developed and presented to the board for review, discussion and approval in accordance with Board Policy and the District/Eugene Education Association (EEA) Collective Bargaining Agreement.
Discussion: In accordance with board policy, each year the board adopts a calendar for the following school year showing all school days, teacher planning and grading days, holidays, and vacation days for the year.

The 2010-11 Instructional School Calendars, as presented, are currently being reviewed by EEA as required by the District/EEA Collective Bargaining Agreement. Changes to the calendar will be presented to the board at this meeting with copies of any proposed calendars included in your red folders.

Recommendation: The superintendent recommends approval of the 2010-11 Instructional School Calendars.

IX. CONSENT GROUP – ITEMS FOR ACTION

1. Approve Memorandum of Agreement with the Eugene Education Association Modifying Contract Provision on Allocation of IEP Pool Funds (Staff: Christine Nesbit)

Article 13.8.2 of the parties’ 2007-10 collective bargaining agreement established the IEP (Individualized Education Plan) Pool, and directed that a joint committee of district and Eugene Education Association (EEA) representatives make a recommendation for the annual allocation of the pool. Per Article 13, the pool is limited to $20,000 and may be used to support non-Educational Support Services bargaining unit members for participating in IEP meetings after 4 p.m. Following three years of convening a joint committee, the parties have tentatively agreed to modify Article 13.8.2 so that it describes how the fund may be allocated.

Staff considered the alternative of maintaining current contract language and continuing the joint committee, and concluded that it would be more efficient to incorporate language into the contract that addressed how the pool would be allocated.

Approving the Memorandum of Agreement (MOA) will not create new costs for the district.

The superintendent recommends approval of the Memorandum of Agreement.

2. Approve Memorandum of Agreement with the Eugene Education Association Concerning Compensation for IB Assessment Responsibilities (Staff: Christine Nesbit)

Since 2007-08, the district has provided compensation for teachers with responsibility for the internal assessment component of the International Baccalaureate (IB) program. The compensation is allocated to schools based on the number of students registered for IB assessments, and the costs to the district are based on a formula of $22,000 in base costs, which are increased each fiscal year by the percentage of any licensed COLA increase. The 2008 MOA which provides for IB assessment compensation will expire on June 30, 2010.

If approved, the Memorandum of Agreement before you would modify the collective bargaining agreement between EEA and the district by providing that the district will continue to allocate funds for IB Assessments.
Approving the Memorandum of Agreement will require the district to continue to allocate financial resources to support IB Assessments. In 2009-10, the district anticipates spending $30,678 for this program – which includes stipend amounts plus roll up costs. By the terms of the MOA the costs would increase each year by the amount of any cost of living adjustment to the salaries of licensed staff.

The superintendent recommends approval of the Memorandum of Agreement.

3. **Approve Alternative Education Programs for 2009-10** (Staff Brad New)

In accordance with ORS 336.631(3) and Board Policy IGBHA, the district must annually evaluate and approve each alternative education program it contracts with to provide services to students. During 2009-10, Eugene School District 4J contracted with board-approved contractors to provide educational services to district students.

The programs were evaluated on several criteria. The primary factors examined were the type of service provided, the age and number of students enrolled and maintained in the program, and the ability of each program to address the educational and other pre-identified needs of the students enrolled. A site visit component is also included as a part of the annual evaluation process.

Participation in the Oregon State Assessment is required of all alternative education providers under ORS 336.637, so continuation of contracts with programs is dependent upon compliance with the required assessment of students placed with outside alternative education contractors.

**Contracted Service Providers**

- Center for Appropriate Transport (ages 11-19) Grades 6-12
- Creative Minds School (ages 11-18) Grades 6-12
- Northwest Youth Corps OutDoor School (ages 14-21) Grades 9-12
- Looking Glass: Riverfront School & Career Center (ages 14-21) Grades 9-12
  - Lane Metro Youth Corps (ages 14-19) Grades 9-12
  - Teen Parent Program (ages 14-21) Grades 9-12
  - New Roads School (ages 14-21) Grades 9-12
- Lane ESD: MLK, Jr. Education Center (Court School) (ages 11-19) Grades 6-12
- Lane Community College (GED Prep only) (ages 16-18) Grades 10-12
- Wellsprings Friends School (ages 14-19) Grades 9-12

**Eugene School District 4J**

**Alternative Education Contracted Service Providers 2009-10**

**Center for Appropriate Transport**, 455 W. 1st, Eugene

Programs provided that offer hands-on opportunities for students ages 12-19. Classes include instruction in bike maintenance and repair, journalism, design, CAD/CAM and industrial sewing. CAT provides GED preparation for students 16 and above.

**Target Group:** Middle and High School students, who are referred by the school district, of all academic abilities, particularly those who are not experiencing success in a traditional school setting.
Creative Minds Alternative School, 1115 Pearl Street, Eugene  
Program is designed for middle school/high school students who are not succeeding in  
the regular school setting. One-to-one and small group tutoring concept is used for  
teaching academic skills. Social skills and community service are also stressed in the  
program.  
Target Group: Students in grade 6-12, who are referred by the school district, who are  
not functioning well in the middle school/ high school setting.

Lane Community College - Main Campus 4000 East 30th Avenue, Eugene  
GED Prep/Testing. Also a “testing only” option is available for students who feel they  
are prepared.  
Target Group: 16-18 year-old students, who are referred by the school district, who  
would benefit from an off-campus program for GED prep.

Lane Metro Youth Corps (Riverfront School & Career Center) – 1475 Franklin Blvd.,  
Eugene  
Program provides a hands-on approach to learning. Small group setting. Students will  
combine classroom academics with experience in a variety of service projects in the  
community. Program's focus is natural resources.  
Target Group: 14-19 year olds, who are referred by the school district, particularly  
those who are not currently attending school and would benefit from a hands-on  
program.

Looking Glass Teen Parent Program, 2885 Chad Drive, Eugene  
Program provides specialized academic and parenting/life skill education. Referrals  
come from the school district and the State social worker. Primarily for GED  
preparation.  
Target Group: 14-20 year old pregnant or parenting students.

MLK Jr. Education Center – 2727 MLK, Jr. Blvd, Eugene  
Provides education services for middle and high school students referred by the courts.  
School credit or GED options are available.  
Target Group: Middle and high school students with DYS involvement, who are  
referred by the probation officer or judge.

New Roads School – 941 W. 7th, Eugene  
Through a partnership with the district, educational and support services are provided  
for students who are homeless or in transition.  
Target Group: 14-21 year old homeless youth who are not currently enrolled in school.

Northwest Youth Corps OutDoor School - 2621 Augusta Street, Eugene (former  
Laurel Hill Elementary)  
Program combines classroom work with field experience. Students spend  
approximately half of their time in the classroom on course work and half of their time in  
service projects such as trail and/or wetland restoration. Field projects are designed to  
provide service learning and an extension of their classroom experiences.  
Target Group: 14-21 year olds, who are referred by the school district, particularly  
those who are not currently attending school.
Riverfront School & Career Center – 1475 Franklin Blvd., Eugene
Program provides educational assessment, basic skills instruction, GED preparation and completion, completion of a high school diploma, vocational assessment, career exploration, pre-employment training (paid & non-paid), work experience, hands-on training in manufacturing, culinary arts, health occupations, natural resources, teen parent program and special education program services. Full day and half-day options are available.

**Target Group:** 14-21 year olds, who are referred by the school district, particularly those who are not currently attending school and would have a difficult time completing their diploma on schedule.

Wellsprings-Friends School - 3590 W 18th Ave, Eugene
Program provides students the opportunity to participate in a small group setting. Individualized programs developed cooperatively with teachers, parents and students.

**Target Group:** 14-19 year olds (grades 9-12), all academic abilities, who are referred by the school district, particularly those who are not experiencing success in a traditional school setting.

The superintendent recommends approval of the Alternative Education Programs for 2009-2010.

4. **Revoke Resolution Authorizing Bus Financing and Approve Award** (Staff: Caroline Passerotti)

On April 7, 2010, the board approved a resolution authorizing financing for five special needs buses through SunTrust Equipment Finance & Leasing Corp. SunTrust has withdrawn its offer based on a new moratorium on financing activities in the state of Oregon. A representative from SunTrust indicated that corporate concerns with the economic condition of the state were the basis of the moratorium. The board is now being asked to revoke the April 7 resolution and award financing to the second lowest responder, Traxis Financial Group.

On March 17, 2010, the district issued a solicitation for financing to purchase special needs buses. The price of the buses, after trade-ins, is $552,470. Respondents were requested to submit interest rates for five- and ten-year periods.

Traxis Financial Group submitted the next lowest response, with an interest rate of 3.38% for a five-year term. Interest costs total $42,290.25, an increase of $8,805.40 over the offer originally submitted by SunTrust. Traxis does not require a board resolution to complete the transaction.

The superintendent recommends revoking the resolution authorizing financing of buses with SunTrust Equipment Finance & Leasing Corp. and approving financing through Traxis Financial Group for five years.

5. **Award of Construction Contract for the Synthetic Turf Athletic Field Replacement** (Staff: Jon Lauch)

The district received proposals on April 1, 2010 for replacing the synthetic turf surfacing on the athletic fields at North and South Eugene High Schools. The request for
proposals required fields similar to those installed at the four district high schools and four middle schools.

Seven proposals were received, three of which were submitted by McKenzie Commercial Construction. McKenzie Commercial submitted proposals for three different turf products. The proposals were scored by the evaluation committee on a ranking of the base bid price and three alternates as listed below.

Alternate A was to propose a price to recycle the existing synthetic surfacing and infill. Alternate B was to propose a price to incinerate the existing synthetic surfacing and infill, to provide fuel to generate electrical power. Alternate C was to propose a price to install school logos in the center of the fields. Proposers also provided a price, based on linear feet, to replace edge nailers as necessary.

The proposals were evaluated based upon cost (40 pts), manufacturer’s experience and expertise (10 pts), installer’s experience and expertise (15 pts), product description and performance (20 pts), recycling of the exiting turf (5 pts), additional information (5 pts), and insured warranty (5 pts). The proposers are listed in order of ranking with the highest ranked firm listed first.

<table>
<thead>
<tr>
<th>Proposer</th>
<th>Score</th>
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<tbody>
<tr>
<td>ProGrass</td>
<td>92.5 (out of 100 pts possible)</td>
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<tr>
<td>Astro Turf/McKenzie Commercial</td>
<td>88.8</td>
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<tr>
<td>Sprinturf/McKenzie Commercial</td>
<td>80.5</td>
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<tr>
<td>Academy / Sports Turf</td>
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<tr>
<td>Sportexe/Rexius</td>
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<td>Field Turf/Bernhardt Golf</td>
<td>66.3</td>
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<tr>
<td>LigaSport/McKenzie Commercial</td>
<td>42.3</td>
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ProGrass submitted a base price of $648,345 for the two fields, which is the lowest base price submitted. The evaluation committee’s analysis indicates that the ProGrass proposal was the best combination of quality and price among the products submitted. ProGrass was the only proposal that added an extra two years of warranty against defects in workmanship and materials, which is in addition to the eight years of insured warranty required by the RFP. ProGrass has had multiple recent installations in the Northwest, including two fields in the Bethel School District, and has received positive recommendations.

Funding is provided from the Sale of Surplus Property Fund (F450). The cost of the field replacement project will be shared on a 50/50 basis with the City of Eugene.

The superintendent recommends award of the contract for the Synthetic Turf Package to ProGrass for the base bid price of $648,345 and Alternate B, for $70,862, for a total award of $719,207.

6. **Approve Grant Application: Beyond the Achievement Gap-Developing a College Ready Community of Students** (Staff: Laurie Moses)

Staff from South Eugene High School submitted a grant application to the Wells Fargo Foundation for $16,233. This grant will allow South Eugene High School and the district to expand support for students from lower income backgrounds who are not performing
up to their potential. The project utilizes the Advancement Via Individual Determination (AVID) system. Funds from this grant will support the addition of a third AVID cohort and more fully integrate the program into the overall school curriculum. This grant will also support the implementation of AVID at Roosevelt and Spencer Butte, South Eugene’s two feeder middle schools.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the board packet.

7. **Approve Grant Application: Thinking with Depth and Complexity** (Staff: Carl Hermanns)

Staff from the Instruction Department submitted a grant application to the Chintimini Fund of the Oregon Community Foundation for $6,787.50. This project is designed to supply teachers in our district with the necessary resources to teach students to think in deep and complex ways. These materials are designed to be used by diverse learners and give students an opportunity to demonstrate their developing understanding of a topic through both words and pictures, thereby increasing possibilities of expression.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the board packet.

8. **Approve Expenditures for March 2010** (Staff: John Ewing)

A summary of the district’s expenditures for March 2010, totaling $16,208,327.90 is included in the board packet.

The superintendent recommends approval of the March 2010 expenditures.

**X. ITEMS FOR ACTION AT A FUTURE MEETING**

1. **Approve the Superintendent's Recommendation to Support the City of Eugene Downtown Urban Renewal District Plan Amendment** (Staff: Barb Bellamy)

The Eugene City Council is considering a proposal to amend the Central Eugene Project (Downtown) Urban Renewal Plan to increase the maximum spending limit and expand the boundary. The amendments would 1) increase the spending by $16.15 million to cover four projects for a total of $49.15 million, and 2) expand the district boundary by 7% (five acres). The City Council is scheduled to vote on May 24. The district has been invited to comment on the proposal.

The City Council requested an analysis of the potential impact of continuing the downtown urban renewal district on other local taxing agencies, including the Eugene School District. Lane County Assessor Anette Spickard conducted the analysis, which was reviewed by 4J finance staff. The analysis showed that if the downtown urban renewal district was discontinued, the potential financial impact is as follows:

- **On an on-going basis, the school district would lose approximately $117,000 in annual revenue.** This reflects the net effects of an increase in the school district's operating levy, which is subject to the State School formula, and a decrease in the school district's local option levy. The district's operating levy is
projected to increase by approximately $550,000; however, the district's portion would be less than $20,000 after applying the state funding formula. A $137,000 decrease in the local option levy is expected to result from an increasing number of properties moving into compression. The state funding formula does not apply to local option levies, so the full impact of this reduction would be felt. We understand that these estimates are based on 2009 tax roll information and would vary in future years with changes in market conditions.

- **On a one-time basis, the school district would receive an estimated $30,000 in revenue.** The school district's share of excess tax increment funds is estimated to be $1 million, which is also subject to the State School Fund formula.

The City Council also directed the City Manager to explore how the city might mitigate the impact on the school district. District and city leadership are meeting prior to this board meeting to discuss options. The outcome of those discussions will be shared with the board prior to action on the superintendent's recommendation, and may be modified as a result.

The superintendent will recommend that the board support the proposed amendment to the Central Eugene Project (Downtown) Urban Renewal Plan.

2. **Adopt the Board Calendar for the 2010-11 School Year**

The Board of Directors traditionally meet on the first and third Wednesday of the month, with the agenda and materials related to the agenda items being provided to the board on the Friday preceding the Wednesday meeting. Special board meetings and board work sessions may also be scheduled during the year; board members typically set aside every Wednesday evening for that purpose.

A copy of the proposed calendar of the regular board meetings for the 2010-11 school year is included in the packet. The superintendent has reviewed the proposed calendar and noted that it does not interfere with major holidays and the winter break schedule.

The superintendent will recommend approval of the proposed 2010-11 calendar of the regular board meetings.

XI. Comments and Committee Reports by Individual Board Members

XII. Adjourn

**CALENDAR FOR BOARD MEMBERS**

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<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
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<tr>
<td>Wednesday, April 21</td>
<td>Executive Session</td>
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<tr>
<td></td>
<td>Regular Board Meeting</td>
<td>7 pm</td>
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<tr>
<td>Wednesday, April 28</td>
<td>OSBA Regional Meeting</td>
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<td>Lane ESD, Highway 99</td>
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<tr>
<td>Wednesday, May 5</td>
<td>Hold-Possible Executive Session</td>
<td>6 pm</td>
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<td></td>
<td>Regular Board Meeting</td>
<td>7 pm</td>
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<tr>
<td>Thursday, May 6</td>
<td>ACE Awards</td>
<td>5 to 7:30 pm</td>
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<td>Hult Center</td>
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Reports and Recommendations – April 21, 2010
<table>
<thead>
<tr>
<th>Date</th>
<th>Meeting Type</th>
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<tbody>
<tr>
<td>Monday, May 10</td>
<td>Budget Committee Meeting</td>
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<td>Monday, May 17</td>
<td>Budget Committee Meeting</td>
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<td>Wednesday, May 19</td>
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<td>Wednesday, June 2</td>
<td>Hold-Possible Executive Session</td>
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<td>Regular Board Meeting</td>
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<tr>
<td>Wednesday, June 16</td>
<td>Hold-Possible Executive Session</td>
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