TO: Board of Directors

FROM: George Russell
Superintendent of Schools

RE: Reports and Recommendations

5:30 p.m. EXECUTIVE SESSION: Under provisions of ORS 192.610 – 192.690, Open Meeting Laws, the Board of Directors will conduct an Executive Session for the following purpose:

To conduct deliberations with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660 (2) (d).

7:00 p.m. REGULAR BOARD MEETING

VII. ITEMS FOR INFORMATION

1. Classified School Employee Appreciation Recognition

Governor Kulongoski has proclaimed March 1-5, 2010, as Classified School Employee Week. Superintendent Russell will read a resolution and encourage all members of our community to join in this observance recognizing the dedication and hard work of the district's classified employees. A copy of the resolution is included in the board packet.

2. Receive a Report on the Safe Routes to School Program (Staff: Shane Rhodes)

The Eugene Safe Routes to School (SRTS) program has grown stronger over the past three years. The current program, started as a pilot at Roosevelt Middle School in 2006, expanded to the South Region feeder schools in late 2007 with the hiring of the current Program Manager, Shane Rhodes, and has since developed into a stronger presence throughout the district and the community. Building off a history in Eugene of encouraging active transportation modes and with the support of many community partners including the City of Eugene, LTD and point2point Solutions/SchoolSolutions (previously Smart Ways to School), the University of Oregon, and Lane Coalition for Healthy and Active Youth (LCHAY) a lot of work is being done to get more kids walking and biking to school safely. Through the "five E's" of the national SRTS program (Education, Encouragement, Enforcement, Engineering, and Evaluation) the 4J SRTS Program Manager is helping to create a safe, healthy, and encouraging environment for local families to choose active transportation to get to and from school.
3. **Receive a Report on the 2010 Legislative Special Session** (Staff: Barb Bellamy)

The Oregon Legislature is meeting in special session. Staff will report on issues related to education.

**VIII. ITEMS FOR ACTION AT THIS MEETING**

1. **Approve New Board Policy JGAB – Use of Restraint and Seclusion** (Staff: KC Clark)

On December 8, 2006, the State Board of Education adopted new provisions on the use of physical restraint and seclusion in Oregon public schools. The revisions in OAR 581-021-0061 and OAR 581-021-0061 required a number of procedural changes. As of September 1, 2007, school district boards were to have established written policies and procedures addressing the use of restraint and seclusion. 4J developed procedures and protocols for the use of restraint and inclusion; board policy has yet to be adopted. A copy of the new Policy JGAB is included in the board packet.

The superintendent recommends approval of the proposed new board policy.

**IX. CONSENT GROUP – ITEMS FOR ACTION**

1. **Approve Grant Application: The Wider Net Project** (Staff: Larry Sullivan)

Staff from the Health Services Department submitted a grant application to the Oregon Department of Human Services for $25,200. This grant will allow the district’s School-Based Health Centers (SBHCs) to expand outreach and translation services to provide primary health care services, including physical, oral, mental and vision health care to an estimated 75 children ages 0-19 years, who are not eligible for the Health Care for All Oregon’s Children Program, and currently do not have access to health services or have inconsistent access.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the packet.

2. **Approve Grant Application: Community Dental Health Program** (Staff: Larry Sullivan)

Staff from the Health Services Department submitted a grant application to United Way for $12,000. The Community Dental Health Programs for low-income youth provide dental health education, dental wellness programs, and dental restorative care and orthodontics to low income children who do not have access to dental health services. The program, which has been partially funded by United Way since 2007, will now expand geographically to include low income youth in the Springfield, Bethel and rural areas.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the packet.
3. **Approve Grant Application: Best/Arts Umbrella After School Music Program**  
   (Staff: Carl Hermanns)

Staff from the Instruction Department submitted a grant application to the Muzak Foundation Music Matters Program for $11,200. The Best/Arts Umbrella After School Strings Program was established in the fall of 2008 with 55 students participating in the program's first year. During the 2009-10 school year, the number of students participating in the program increased to 95. Student interest and participation in the music program continues to grow, resulting in the need for more instruments, books and music supplies. The three schools that will take part in the Muzak Best/Arts Umbrella program are Chavez, Howard and River Road/Camino del Rio. This grant will fund the purchase of cellos and basses, music books and instructional supplies.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the packet.

4. **Approve Grant Application: Solar Initiative at Adams**  
   (Staff: Pamela Irvine)

Staff from Adams Elementary School submitted a grant application to the EWEB Greenpower Program for $100,000. The primary purpose of Adams’ solar project is to create a school-wide and community-based educational tool for generating renewable energy while reducing the school’s own energy footprint. The project has three components: 1) A solar energy installation; 2) an educational program incorporating renewable energy into the school’s curriculum; and 3) a community outreach program, including a wheelchair-accessible educational kiosk on the school’s grounds. The school's vision and commitment is complemented by the expertise and dedication of its partners — Lane Community College’s Energy Management Program, the University of Oregon’s Environmental Leadership Program, and the Friendly Area Neighborhood Association. The project has been vetted by the district’s engineers and found to be a viable and acceptable addition to Adams’ energy management program.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the packet.

5. **Approve Grant Application: Bike Education Project**  
   (Staff: Carl Hermanns)

Staff from the Instruction Department submitted a grant application to the Oregon Community Foundation for $23,952. This project supports the Learning to Improve Functional Fitness in Eugene (LIFE) Project, an effort to improve student fitness that is currently supported by a federal grant. The federal grant provides bicycles to be shared for bike education. This grant will provide support and training for the bike education component of the project. The grant will also fund two cargo trailers, provide funds for bike maintenance the first year, and provide stipends to encourage and compensate teachers for the hours they spend being trained.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the packet.
6. **Approve Board Meeting Minutes**

The superintendent recommends approval of the minutes from the December 2, 2009 and January 13, 2010 regular board meetings. Copies of the minutes are included in the board packet.

7. **Approve Personnel Items**  (Staff: Celia Feres-Johnson)

The superintendent recommends approval of the personnel items included in the board packet. These cover employment, resignations, and other routine personnel matters. The board may adjourn to executive session for matters dealing with employment if it desires to do so. ORS 192.660 (2) (a).

X. **ITEMS FOR ACTION AT A FUTURE MEETING**

1. **Approve K-8 Mathematics Instructional Materials Adoption for the 2010-2016 Adoption Cycle**  (Staff: Carl Hermanns and Janis Swan)

   **Background**
   The district follows the Oregon Department of Education state instructional materials adoption schedule. Due to the district's financial situation, the K-8 Mathematics Adoption scheduled for 2008-2009 was postponed for one year; the adoption of 2009-12 mathematics materials was postponed for a projected two years.

   At the time the K-8 adoption was postponed, the K-5 and 6-8 Mathematics Instructional Materials Adoption Committees were deadlocked due to the committees’ perceptions that the state adopted materials were unbalanced: that is, the curriculums were either too concept-development oriented, or too process oriented.

   This year the district is proposing to go forward with the K-8 adoption. To address the concerns of last year’s adoption committees, an adoption committee consisting of teams of teachers from each grade level, K through 8, worked with district staff to create a curriculum that provides an effective balance in mathematics concept development and process development, and that aligns to state and district standards. For grades K-5, practice materials from the *enVisions* curriculum is integrated with the *Investigations* curriculum. For grades 6-8, *Prentice Hall Middle Grade Mathematics* has been integrated with the *Connected Math Project* material. Recommendations from the adoption committee have been vetted by the Instructional Policy Council and the Instructional Leadership Team. District staff has worked with Pearson Publishing to custom-publish this curriculum.

   **Discussion**
   1. **Rationale**: OAKS data indicates that many 4J students are struggling with mathematics. For example, between 60% and 70% of our American Indian, Black and Latino students were not meeting or exceeding math achievement standards as measured by the 2009 OAKS assessment. Teachers are also struggling with inadequate mathematics curriculum materials that are not aligned to standards. This lack of appropriate materials has resulted in frustration among many of our classroom teachers, and in increased workload for our teachers due to the need to create their own materials. In order to better meet the needs of our students and teachers, our curriculum teams have developed a curriculum that combines
concept-building and practice materials and will support teachers to more effectively teach concepts in depth and better prepare our students to meet grade-level benchmarks and the new graduation requirements.

2. **Options and Alternatives:** The other option at this time is to not adopt. A decision not to adopt would put the district a second year behind the adoption cycle, thereby pushing back other adoptions as well, and would leave teachers and students without an adequate mathematics curriculum.

3. **Budget/Resource Implications:** District staff estimates a total cost for implementation of approximately $1.5 million. This includes costs for purchasing all materials, and professional development throughout the first year of implementation.

   Due to the severe budget constraints the district is currently facing, there is concern about allocating this money for curriculum rather than for mitigating staffing reductions.

4. **Board and Superintendent Goals:** This adoption directly addresses the board and superintendent goal to increase achievement for all students and close the achievement gap. The proposed curriculum materials include resources for teaching, re-teaching, enriching, and scaffolding to help support all students.

**Recommendation:** The superintendent will recommend the adoption of K-8 Mathematics Instructional Materials for the 2010-2016 Adoption Cycle:

- For K-5, Charlemange: Independent Adoption of Pearson *Cheneliere Mathematiques*.

2. **Accept the Audit Report from Grove, Mueller and Swank, PC for the Fiscal Year 2008-09** (Staff: Phillip Scrima)

The firm of Grove, Mueller and Swank, PC has completed the annual audit in accordance with Oregon Revised Statutes. The District's Financial Policy Committee, of which Mr. Jim Torrey is a member, has reviewed the "Comprehensive Annual Financial Report," the "KRVM-FM Radio of Lane County School District 4J Financial Statement," the report to management, and the staff response to the management report. Copies of the reports are included in the board packet.

As part of a memorandum of agreement between the district and the Eugene Education Association completed May 13, 2009, the parties agreed that “The District will report annually to the board the amount by which the actual costs to employ licensed personnel fell short of, or exceeded, the projected costs. This report will be provided at a board meeting scheduled in the spring, and will be noted in the summary of the audit report.” The projected amount was $50,230,820 and the actual expenditures were $50,044,849; actual falling short of projected by $185,971 or .37%.

The superintendent will recommend acceptance of the audit report for fiscal year 2008-2009.
XI. Comments and Committee Reports by Individual Board Members

XII. Adjourn

**CALENDAR FOR BOARD MEMBERS**

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<th>Date</th>
<th>Event</th>
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<tr>
<td>Monday, March 1</td>
<td>Regional Budget Forum - ATA Cafeteria</td>
<td>7 pm</td>
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<td>Wednesday, March 3</td>
<td>Regular Board Meeting</td>
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<td>Monday, March 15</td>
<td>Budget Committee Meeting</td>
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<td>Wednesday, March 17</td>
<td>Hold-Executive Session, Regular Board Meeting</td>
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<td>6 pm, 7 pm</td>
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<td>Wednesday, April 7</td>
<td>Work Session – Testing, Regular Board Meeting</td>
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