

Board of Directors Meeting
School District 4J, Lane County
200 North Monroe Street
Wednesday, August 19, 2009 – 7 p.m.

TO: Board of Directors

FROM: George Russell
Superintendent of Schools

RE: Reports and Recommendations

REGULAR BOARD MEETING

VI. ITEMS FOR INFORMATION

1. Debrief August 7, 2009 Board Retreat

The board met for its annual planning retreat on August 7, 2009. Board members will have the opportunity at this meeting to follow-up or comment about issues that were discussed during the retreat.

2. Receive an Update on the Wallace Grant and Oregon Leadership Network (Staff: Kay Mehas)

The district received funding from the Wallace Foundation for leadership beginning in 2002. The 2009-10 school year is projected to be the final year for Wallace leadership funds. The first five years we received a Wallace LEAD grant for the district of \$1,000,000 per year and the past three years we have received funding from the State Wallace Funded grant which supports the Oregon Leadership Network (OLN) and thirteen districts around the state. The work has centered around improving leadership with an emphasis on cultural competence and assessing leadership. The district, working closely with the University of Oregon, has developed a tool for assessing leadership, *The Educational Leadership Improvement Tool* (ELIT). The focus of the funds for the district this year will be supporting the K-12 Learning Communities in the area of cultural competence, providing a mentoring program for new principals and supporting professional development for administrators.

3. Receive an Update on the District's Technology Related Consortium Efforts (Staff: Les Moore)

The district has been working in collaboration with other Oregon districts and ESDs for several years to standardize student information systems therefore, allowing for shared resources and expenses. These efforts began in 1997-98 with Beaverton, Springfield and Multnomah ESD and now include approximately 30 districts with around 55% of Oregon students. There are five server sites in the state located at Beaverton, Clackamas ESD, Northwest Regional ESD, Redmond and 4J. Our local consortium started out in 2003-04, serving three districts and has now expanded to include six:

Bend/LaPine, Coos Bay, Eagle Point, Springfield, Three Rivers and 4J. We are currently heading into our seventh full year of using the Student Information System (eSIS). In 2003-04, we began discussions with Hillsboro, Willamette ESD, Beaverton and Portland Public Schools around the need for a data warehouse capability. 4J added a data warehouse to our consortium efforts during 2004-05 and all of our eSIS partner districts participate in this effort as well. During 2006-07, the Oregon Department of Education (ODE) joined the data warehouse efforts with the KIDS project (Pre-K through Grade 16 Integrated Data System) where all districts in the state are becoming associated with a regional data warehouse and, in turn, the ODE data warehouse. 4J continues to work with other Oregon districts on an ongoing basis through an annual conference and several additional meetings.

VII. ITEMS FOR ACTION AT THIS MEETING

1. Approve Revised Recommendation Regarding Willard Building

On March 19, 2008 as part of the Shaping 4J's Future report and recommendations, the board approved recommendation **10: Willard Building**, which provided the following:

*End lease of the Willard building to charter schools after June 2010.
Decommission building for possible sale, new school construction, or possible remodel, if relocating French Immersion to the site.*

The Village School has requested extension of the timeline so that they may have additional time to seek out other possible sites for relocation of the school. The superintendent supports the request and recommends a one-year only extension to June 30, 2011. During this extension, if there are systems failures that require investment in excess of \$5,000 for any given repair (a boiler or heating system failure for example), the tenant would be responsible for funding the repair(s).

With the recent fire at the Willard site, it has become more evident that the time is fast-coming when significant district investment will be necessary to maintain the facility at an acceptable standard. While the charter school leases provide for an appropriate coverage of cost and risks, the reality is that those risks and costs are increasing as we continue to defer any additional preventive maintenance and capital systems upgrades. Additionally, as part of the Shaping 4J recommendation, it was clear that the intent was to both avoid further capital investment in the Willard building unless it was going to be used for a district school, such as a relocated Charlemagne French Immersion or a new neighborhood school, and to disperse the charter schools to mitigate the enrollment impacts on close-by neighborhood schools such as Adams and Harris. At the time of the recommendation it was anticipated that some potential decisions regarding other district facilities could impact space availability elsewhere in the district. With some of the recent decisions as part of the Shaping 4J process (merger of Harris and Eastside, relocation of Family School), the extension of the timeline for one more year is not as pressing.

The superintendent recommends that the board approve a revision to the action of March 19, 2008 regarding the Willard building by extending the timeline for occupancy of the site by The Village School and the Ridgeline Montessori charter schools until June 30, 2011.

2. **Approve Revisions to Board Policy JB - Intimidation, Bullying, Harassment, Discrimination, Hazing & Retaliation and to Board Policy JFCFA/GBNAA - Cyberbullying** (Staff: Barb Bellamy)

The 2009 Legislature passed House Bill 2599, which expands requirements for school district policies prohibiting harassment, intimidation, bullying and cyberbullying. The bill is effective with the 2009-10 school year.

Although the district's step-by-step complaint process for reporting and addressing these incidents reflects most of the provisions of House Bill 2599, board policies JB and JFCFA/GBNAA must be revised to include some additional elements.

The proposed board policy revisions reflect the following requirements of House Bill 2599:

- A definition of "protected class" that is consistent with ORS 174.100 and 339.351;
- a procedure for reporting and investigating an act of harassment, intimidation, bullying or cyberbullying that identifies by job title the school officials responsible for receiving such a report and for investigating a report;
- a procedure by which a person may request the district to review the actions of a school in responding to a report or investigating a report; and
- a statement regarding how the policy will be publicized and made available to parents, guardians, schools employees and students each year.

Other requirements specified in HB 2599 are already included in the policies. Over the coming year, the district's Equity Committee plans to review the district's procedures and recent student survey feedback regarding harassment and bullying and to recommend ways that the district might strengthen efforts to prevent bullying and harassment.

The board reviewed the draft policies at the August 5 board meeting and additional revisions have been made to the draft of Board Policy JB to reflect those discussions.

A copy of House Bill 2599, proposed revisions to Board Policy JB - Intimidation, Bullying, Harassment, Discrimination, Hazing and Retaliation and to Board Policy JFCFA/GBNAA - Cyberbullying, and the revised district's step-by-step complaint process are included in this packet. The superintendent recommends approval of the proposed board policy revisions.

VIII. ITEMS FOR ACTION AT A FUTURE MEETING

1. **Adopt the Revised Guiding Beliefs and Values Statement** (Staff: Barb Bellamy)

The board annually reviews and affirms or revises a statement of Guiding Beliefs and Values to articulate the core values that guide the work of the Board of Directors and all 4J staff in achieving the district's mission. Staff has prepared an initial draft of the proposed Guiding Beliefs and Values Statement which is included in the board packet. You will discuss the guiding beliefs and values statement at this meeting.

Any revisions suggested during the meeting will be incorporated into the final draft that is presented for approval at the September 2 board meeting. The superintendent will recommend adoption of the Guiding Beliefs and Values Statement at the September 2 board meeting.

2. Adopt the Board's Goals and Annual Agenda for 2009-10 (Staff: Barb Bellamy)

School Board Policy BA requires that the board adopt an annual agenda to demonstrate how you will provide "leadership and direction for the district." Staff has prepared an initial draft of the proposed 2009-10 Annual Agenda, and Goals for 2010 – 2013 which is included in the board packet. You will discuss the annual agenda for 2009-10 and goals at this meeting.

Changes suggested during the board meeting, and in subsequent meetings of Superintendent's Staff and ILT, will be incorporated into the draft that will be presented for approval at the September 2 board meeting. The superintendent will recommend adoption of the 2009-10 Board Goals and Annual Agenda at the September 2 board meeting.

IX. Comments and Committee Reports by Individual Board Members

X. Adjourn

CALENDAR FOR BOARD MEMBERS

Wednesday, August 19	Regular Board Meeting	7 pm
Wednesday, September 2	Regular Board Meeting	7 pm
Wednesday, September 16	Regular Board Meeting	7 pm
Wednesday, October 7	Regular Board Meeting	7 pm
Wednesday, October 21	Regular Board Meeting	7 pm
Wednesday, November 4	Regular Board Meeting	7 pm
November 12 – 15	OSBA Annual Convention Portland	
Wednesday, November 18	Regular Board Meeting	7 pm