

Board of Directors Meeting
School District 4J, Lane County
200 North Monroe Street
Wednesday, August 5, 2009

TO: Board of Directors

**FROM: George Russell
Superintendent of Schools**

RE: Reports and Recommendations

6:30 p.m. EXECUTIVE SESSION: Under provisions of ORS 192.610 – 192.690, Open Meeting Laws, the Board of Directors will conduct an Executive Session for the following purpose:

To conduct deliberations with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660 (2) (d).

7:00 p.m. REGULAR BOARD MEETING

VI. ITEMS FOR INFORMATION

1. **Report on New Graduation Rate Formula** (Staff: Laurie Moses and Brad New)

Director of Secondary Services Laurie Moses and Secondary Services Administrator Brad New will present an overview of the new high school graduation rate formula that will be implemented next year. They will outline how it differs from the previous formula and its implications on district graduation rates.

VII. CONSENT GROUP – ITEMS FOR ACTION

1. **Approve Memorandum of Agreement with the Eugene Education Association Addressing How Contract Provisions Apply to the Arts and Technology Academy**
(Staff: Christine Nesbit)

This Memorandum of Agreement (MOA) is between the district and the Eugene Education Association (EEA) and extends a prior agreement through the 2009-10 school year. The purpose of the MOA is to clarify how several provisions of the contract which describe leadership stipends and other terms of employment at elementary and middle schools apply to unit members assigned to work at Arts and Technology Academy, a K through 8 school. A copy of the MOA is included in the board packet.

The superintendent recommends approval of the Memorandum of Agreement.

2. **Approve Memorandum of Agreement with the Eugene Education Association Addressing Method of Payment of Final Paychecks** (Staff: Christine Nesbit)

This Memorandum of Agreement (MOA), a copy of which is included in the board packet, is between the district and the Eugene Education Association and concerns the method of payment of final paychecks. The MOA provides needed clarification about when a unit member who separates from employment will receive their final paycheck.

The superintendent recommends approval of the Memorandum of Agreement.

3. **Approve Grant Application: 4J Technology-Rich Classrooms** (Staff: Carl Hermanns)

Staff from the Instruction Department submitted a grant application to the Oregon Department of Education for \$245,040 over a two year period. The district and its partners at the University of Oregon seek to create four model Technology-Rich Classrooms (TRC) at Chavez Elementary, a school that has high needs related to low achievement and high poverty. Focusing on the English Language Arts content area, the TRC Project will impact reading and writing across the curriculum by integrating access to 21st century technology learning tools.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the board packet.

4. **Approve Board Meeting Minutes**

The superintendent recommends approval of the minutes from the June 3, June 17, and July 1, 2009 regular board meetings. Copies of the minutes are included in the board packet.

VIII. **ITEMS FOR ACTION AT A FUTURE MEETING**

1. **Approve Revised Recommendation Regarding Willard Building**

On March 19, 2008 as part of the Shaping 4J's Future report and recommendations, the board approved recommendation **10: Willard Building**, which provided the following:

*End lease of the Willard building to charter schools after June 2010.
Decommission building for possible sale, new school construction, or possible remodel, if relocating French Immersion to the site.*

The Village School has requested extension of the timeline so that they may have additional time to seek out other possible sites for relocation of the school. The superintendent supports the request and recommends a one-year only extension to June 30, 2011. During this extension, if there are systems failures that require investment in excess of \$5,000 for any given repair (a boiler or heating system failure for example), the tenant would be responsible for funding the repair(s).

With the recent fire at the Willard site, it has become more evident that the time is fast-coming when significant district investment will be necessary to maintain the facility at

an acceptable standard. While the charter school leases provide for an appropriate coverage of cost and risks, the reality is that those risks and costs are increasing as we continue to defer any additional preventive maintenance and capital systems upgrades. Additionally, as part of the Shaping 4J recommendation, it was clear that the intent was to both avoid further capital investment in the Willard building unless it was going to be used for a district school, such as a relocated Charlemagne French Immersion or a new neighborhood school, and to disperse the charter schools to mitigate the enrollment impacts on close-by neighborhood schools such as Adams and Harris. At the time of the recommendation it was anticipated that some potential decisions regarding other district facilities could impact space availability elsewhere in the district. With some of the recent decisions as part of the Shaping 4J process (merger of Harris and Eastside, relocation of Family School), the extension of the timeline for one more year is not as pressing.

The superintendent will recommend that the board approve a revision to the action of March 19, 2008 regarding the Willard building by extending the timeline for occupancy of the site by The Village School and the Ridgeline Montessori charter schools until June 30, 2011.

2. Approve Revisions to Board Policy JB - Intimidation, Bullying, Harassment, Discrimination, Hazing & Retaliation and to Board Policy JFCFA/GBNAA - Cyberbullying (Staff: Barb Bellamy)

The 2009 Legislature passed House Bill 2599, which expands requirements for school district policies prohibiting harassment, intimidation, bullying and cyberbullying. The bill is effective with the 2009-10 school year.

Although the district's step-by-step complaint process for reporting and addressing these incidents reflects most of the provisions of House Bill 2599, board policies JB and JFCFA/GBNAA must be revised to include some additional elements.

The proposed board policy revisions reflect the following requirements of House Bill 2599:

- A definition of "protected class" that is consistent with ORS 174.100 and 339.351;
- a procedure for reporting and investigating an act of harassment, intimidation, bullying or cyberbullying that identifies by job title the school officials responsible for receiving such a report and for investigating a report;
- a procedure by which a person may request the district to review the actions of a school in responding to a report or investigating a report; and
- a statement regarding how the policy will be publicized and made available to parents, guardians, schools employees and students each year.

Other requirements specified in HB 2599 are already included in the policies. Over the coming year, the district's Equity Committee plans to review the district's procedures and recent student survey feedback regarding harassment and bullying and to recommend ways that the district might strengthen efforts to prevent bullying and harassment.

The superintendent will recommend approval of the proposed board policy revisions.

A copy of House Bill 2599, proposed revisions to Board Policy JB - Intimidation, Bullying, Harassment, Discrimination, Hazing and Retaliation and to Board Policy JFCFA/GBNAA - Cyberbullying, and the district's step-by-step complaint process are included in this packet.

IX. Comments and Committee Reports by Individual Board Members

X. Adjourn

EXECUTIVE SESSION: Under provisions of ORS 192.610 – 192.690, Open Meeting Laws, the Board of Directors will conduct an Executive Session for the following purpose:

To consider complaints or charges brought against a public officer, employee, staff member or individual agent, pursuant to ORS 192.660 (2) (b).

CALENDAR FOR BOARD MEMBERS

Wednesday, August 5	Regular Board Meeting	6:30 pm (Exec Session)
Friday, August 7	Board Retreat Serbu Center – Carmichael Room	8 am – 5 pm
Wednesday, August 19	Regular Board Meeting	7 pm
Wednesday, September 2	Regular Board Meeting	7 pm
Wednesday, September 16	Regular Board Meeting	7 pm
Wednesday, October 7	Regular Board Meeting	7 pm
Wednesday, October 21	Regular Board Meeting	7 pm