REGULAR BOARD MEETING

TO: Board of Directors

FROM: George Russell
Superintendent of Schools

RE: Reports and Recommendations

VII. ITEMS FOR ACTION AT THIS MEETING

1. Ratify Contract with Oregon School Employees Association for the Term of October 1, 2007 through September 30, 2011 (Staff: Ted Heid)

The district classified employees on October 26, 2007, ratified the tentative agreement on a new four-year collective bargaining agreement for the term October 1, 2007 through September 30, 2011. District and Oregon School Employees Association (OSEA) representatives reached tentative agreement on the new contract in mid-September, 2007. The wage increases each year are 2.7%, 3%, 3% and in the fourth year, a percentage based on a CPI formula with a floor of 2% and a ceiling of 3%. Employees are eligible for an annual step increase. The district's monthly insurance contribution amount for the number of hours of employment for each year is as follows:

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<tr>
<td>6-8 hr Emp</td>
<td>704.50</td>
<td>720.00</td>
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<td>7-8 hr Emp</td>
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<td>800.00</td>
<td>927.00</td>
<td>1035.00</td>
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<td>6&lt;7 hr Emp (90%)</td>
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<td>720.00</td>
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<td>(85%)</td>
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<td>4&lt;6 hr Emp (67.5%)</td>
<td>525.50</td>
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The district monthly contribution for retiree insurance will increase $25 each year. For the term of this contract, employees at their 25th year anniversary will be paid $1,500. The district will provide $250,000 in January, 2008 to be matched by $350,000 from the classified JBC insurance reserve fund for a one-time compensation payment to employees. The district will fund $75,000 over the contract term for staff development. Contract language changes are: Review, recommendations and training for employees responsible for students with special medical conditions and a process for addressing planning time for Instructional Assistants.

The superintendent recommends ratification of the contract tentative agreement.

Reports and Recommendations – November 7, 2007 1
2. **Appoint Budget Committee Members and Set the Date for the First Budget Committee Meeting** (Staff: Susan Fahey)

   On June 30, 2007, the terms of District 4J Budget Committee members Joe Cavanaugh and Mary Walston expired. Additionally, Committee member Virginia Farkas accepted a position with the district and resigned. At your November 7 meeting, you are scheduled to fill two three-year terms that run through June 30, 2010, and a partial term that expires on June 30, 2008.

   These three openings were published in the Register-Guard and on the 4J web site. Former applicants to the board and budget committee as well as members of 4J citizen committees were also notified. Applications were available online as well as from the district office. The application deadline was November 1, 2007, at 5:00 p.m. A list of candidates for the three positions and copies of each of their applications are provided in the board packet.

   Candidates have been invited to attend the November 7 meeting to make brief presentations explaining their interest in, and qualifications for, serving on the budget committee. You will select the budget committee members by open ballot at the meeting.

   The superintendent recommends appointment of three electors to fill the vacancies on the budget committee: Two full-term (July 1, 2007 – June 30, 2010) and one partial-term (July 1, 2007- June 30, 2008) positions. The superintendent further recommends setting the date for the first budget committee meeting as Monday, December 10.

3. **Adopt the Revised Guiding Beliefs and Values Statement** (Staff: Barb Bellamy)

   The board annually reviews and affirms or revises a statement of Guiding Beliefs and Values to articulate the core values that guide the work of the Board of Directors and all 4J staff in achieving the district's mission. A draft is included in your packet. The draft revisions reflect changes suggested during the board's annual planning retreat on October 5 and 6. There were no modifications proposed at the October 17 meeting.

   The superintendent recommends adoption of the revised Guiding Beliefs and Values Statement.

4. **Adopt the Board's Goals and Annual Agenda for 2007-08** (Staff: Barb Bellamy)

   School Board Policy BA requires that the board adopt an annual agenda to demonstrate how you will provide "leadership and direction for the district." At the board retreat on October 5 and 6, you discussed your goals and decided to update the goals and annual agenda for 2007-08. In addition, you decided to continue working on longer term goals that align with the framework and strategies that are evolving as the district participates in the Harvard Executive Leadership (ExEL) Institute.

   Staff has prepared a proposed 2007-08 Board Goals and Annual Agenda, which is included in your packet. Modifications proposed at the October 17 meeting have been incorporated into this draft.
The superintendent recommends adoption of the 2007-08 Board Goals and Annual Agenda.

5. **Adopt the Board’s and Superintendent’s Working Agreements** (Staff: Barb Bellamy)

The board annually reviews and affirms or revises a set of group agreements that outline how the board, superintendent, and executive leadership team will work together. Based on your discussion at the October 5 and 6 board retreat, staff revised the working agreements to add a governance section. A copy of the draft working agreements is included in your board packet. There were no modifications proposed at the October 17 meeting.

The superintendent recommends adoption of the Board’s and Superintendent’s Working Agreements as revised.

6. **Approve the District Continuous Improvement Plan** (Staff: Yvonne Curtis)

The District Continuous Improvement Plan, which must be submitted every two years to the Oregon Department of Education, presents district goals and strategies for 2007-08 and 2008-09, and is required for state and federal funding. A copy of the plan was included in your October 17 board meeting packet.

The superintendent recommends approval of the District Continuous Improvement Plan.

7. **Make a Decision Regarding the Location and Funding of Two New Synthetic Surface Athletic Fields** (Staff: Jon Lauch)

On October 3, 2007, you received a presentation of field siting options that were previously presented in three community meetings in September. You also received a summary/overview of the input received at those public meetings as well as comments that were submitted by mail, email, and via web page comment forms. In summary, there was positive community support for the field installations at Spencer Butte Middle School and at the Arts & Technology Academy at Jefferson. The location at Spencer Butte was favored over the alternative location at Roosevelt Middle School. In addition, there was strong community advocacy for the provision of synthetic surface tracks at the Jefferson and Spencer Butte locations – either as part of the field installation, or at a separate location on each respective site.

On October 17, 2007, you approved the superintendent’s recommendation that the fields be located at Spencer Butte Middle School and at the Arts & Technology Academy at Jefferson. The recommendation was not specific with regard to location on each site, or whether synthetic tracks are intended to be included as components of the projects.

Due to the site and budget implications of accommodating synthetic surface tracks as part of these projects, the superintendent directed staff and consultants to proceed with further analysis, comparisons, and rough cost projections for various alternatives. If preferred options require additional funding beyond current allocations, a proposal was to be presented at this meeting. You were informed on October 17 that the
preliminary cost estimates for fields only were coming in closer to $2 million per field than $1 million per field.

Further refinement of the estimates for various development options are listed below. Keep in mind that these are rough order of magnitude estimates for comparison of options and are not based on final design. Copies of the drawings for each of these field options are included in your packet.

Jefferson - standard field only 1.48 million
Jefferson - extra width field only 1.68 million
Jefferson - standard field inside track 1.83 million
Jefferson - standard field with separate track 1.97 million

Spencer Butte - standard field only 1.92 million
Spencer Butte - standard field with separate track 2.50 million
Spencer Butte - standard field inside track 2.38 million
Spencer Butte - standard field inside narrow track 2.56 million

The following options appear to be the most viable in increasing order of cost:

Option A: Build standard field only at both sites.
Cost: 3.4 million

Option B: Build standard field with track at Jefferson and field only at Spencer Butte.
Cost: 3.75 million (add $140,000 for separate track)

Option C: Build standard field with tracks at each site.

The City of Eugene has indicated a commitment to identify additional funding for joint development of the field only options, including the potential for the wider field at Jefferson, providing the district can identify the additional matching funding required. Further discussion would need to occur with regard to potential joint funding of tracks.

There are potential sources of funding identified within existing capital funds that could provide the district’s portion of the funding for the above options. Those sources and amounts required from the district under the various scenarios will be presented at the meeting.

Additional conversation needs to occur with the city before the superintendent formulates a recommendation. A recommendation will be included in your red folder prior to the meeting.

VIII. CONSENT GROUP - ITEMS FOR ACTION

1. Approve Grant Applications:

   a. Accelerated French III Grant  (Staff: Laurie Moses)

Staff from Churchill High School submitted a $7,000 grant application to Chintimini Funds. The purpose of the project is to offer an after school program to meet the
needs of TAG students in French. The main goal would be to accelerate and enrich learning for second year students who wish to skip the third year in the French sequence and go from second year to fourth year. Every year, between 10-15 students could benefit from a program such as this. Attempts have been made to create an accelerated course for these students within the current schedule, however, scheduling conflicts and, ultimately FTE restraints, have precluded it.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the board packet.

b. **iPods in Third Grade Grant** (Staff: Yvonne Curtis)

Staff from Fox Hollow Elementary School submitted a $7,144.24 grant application to Chintimini Funds. The purpose of the project is to enrich the French language arts instruction for high-achieving and talented and gifted third grade students by increasing exposure to the French language inside and outside the classroom. Increasing student access to technology will improve the development of students’ French reading comprehension and fluency skills. All students will have weekly reading assignments, and using iPods, students will be able to listen to the assignment in French as they read along. All students will use the iPods purchased with the Chintimini funds to complete homework assignments, share their recordings, practice vocabulary, listen to French music, and otherwise immerse themselves in the French language and culture. By providing iPods and iTunes access to every third grader, students working at or below grade level will benefit from the TAG students’ recordings and have more exposure to the French language.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the board packet.

c. **iPods in Fourth Grade Grant** (Staff: Yvonne Curtis)

Staff from Fox Hollow Elementary School submitted a $5,589.26 grant application to Chintimini Funds. The purpose of the project is to enhance the French language arts instruction and to give students new tools to access the French language outside of the classroom. This will be accomplished by: Extending listening and reading comprehension in French, students will read texts while listening on iPods to a native French speaker reading the text aloud; extending oral fluency in French, students will use school computers to record passages and theater pieces, which could then be shared with peers using iPods; extending written fluency in French, students will use iPods to complete dictation activities, vocabulary activities and spelling word lists; and extending understanding of Francophone cultures, students will use iPods to listen to music in French and complete related listening activities. All students in the fourth grade would participate in this program and have access to iPods which would allow the students to download recordings at school and at home.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the board packet.
d. **Student Improvement Funds (SIF) Grant** (Staff: Susan Fahey)

Staff from Financial Services and the Instruction Department submitted a $3,724,897 grant application to the Oregon Department of Education. The project will address the following areas: Mentoring, teacher retention and professional development; remediation, alternative learning and student retention; programs to improve a student achievement gap among student groups identified by culture, poverty, language and race and other student groups; and literacy programs.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the board packet.

2. **Approve Regular Board Meeting Minutes**

The superintendent recommends approval of the board meeting minutes from the regular August 15, 2007 and September 5, 2007 board meetings.

IX. **Comments and Committee Reports by Individual Board Members**

X. **Adjourn**

**CALENDAR FOR BOARD MEMBERS**

**NOVEMBER**

- Fri-Sun, November 9-11: Oregon School Boards Association Conference in Portland
- Wednesday, November 28: Board Meeting 7 pm

**DECEMBER**

- Monday, December 10: Budget Committee Meeting 7 pm
- Wednesday, December 12: Board Meeting 7 pm (6 pm work session)
- Wednesday, December 19: Board meeting 7 pm (6 pm work session)