

Board of Directors Meeting
School District 4J, Lane County
200 North Monroe Street
Wednesday, August 1, 2007 – 7 p.m.

TO: Board of Directors

FROM: George Russell
Superintendent of Schools

RE: Reports and Recommendations

VII. ITEMS FOR ACTION AT THIS MEETING

1. Administer the Oaths of Office

The superintendent will administer the oaths of office to Alicia Hays (Position 1), Craig Smith (Position 4), Jim Torrey (Position 5), and Yvette Webber-Davis (Position 7) for the term July 1, 2007 through June 30, 2011.

2. Organize the Board of Directors for the 2007 – 2008 School Year

As the first order of business at the August 1, 2007 board meeting, you will need to take the following action:

a. Elect Board Officers

- (1) Chair:** The Board of Directors, as its first order of business on August 1, 2007 should elect the chair for the fiscal year ending June 30, 2008.
- (2) Vice-Chair:** The Board of Directors should then elect the vice chair for the fiscal year ending June 30, 2008.

b. Authorize the Chair and Vice Chair to Sign for the District During the 2007-2008 Fiscal Year

The names of the newly elected board officers will be added to a resolution at the August 1 meeting.

The superintendent recommends approval of the resolution authorizing the board officers to sign for the district during the 2007-2008 fiscal year. A copy of the resolution is included in your packet.

3. Consider National School Boards Association and Oregon School Boards Association Membership for Fiscal Year 2007 – 2008 and the Legal Assistance Trust Dues

At the June 6, 2007 board meeting, we reviewed the membership bills for the National School Boards Association (NSBA) and the Oregon School Boards Association

(OSBA) as well as the Legal Assistance Trust dues. Board member Craig Smith, asked that this item be deferred until the August 1, 2007 meeting instead of taking action at the June 20, 2007 meeting.

Copies of invoices from NSBA for annual dues, OSBA for annual dues, and from OSBA for 2007-08 Legal Assistant Trust dues were included in a previous packet. Your district's National Affiliate fees include subscriptions to *School Board News* at the rate of \$28 per subscription, and to *American School Board Journal* at the discounted rate of \$30 per subscription, for the superintendent and each board member. OSBA membership is a requirement of being an NSBA affiliate member.

The OSBA annual membership fee is based on the number of students in the district and will be \$10,823. As a result of the trustees' vote to continue supporting PERS defense, Legal Assistance Trust dues this year are again based on the fee structure adopted in 1991 which, based on the district's reported ADMr, is \$4,000 for 2007-08.

The superintendent recommends payment of dues to the National School Boards Association of \$7,750, the Oregon School Boards Association for \$10,823, and the Legal Assistance Trust dues to OSBA for \$4,000 for the 2007-2008 school year.

VIII. CONSENT GROUP - ITEMS FOR ACTION

1. **Approve Special Procurement of Digital Video Surveillance Systems for Transportation Services** (Staff: Caroline Passerotti)

Staff is requesting a special procurement with Apollo Video Technology of digital video surveillance equipment for school buses under Board Policy DJC, Special Procurements (I)(E)(3)(a), which states, "Efficient utilization of existing equipment or supplies requires the acquisition of compatible equipment, supplies, or services."

On June 21, 2006, the board approved a contract with Apollo Video Technology of Bellevue, Washington, based on a competitive process, to provide the district with digital cameras and recorders with wireless capability for school buses. A contract for \$414,668 was completed March 31, 2007.

Components installed in 86 district buses include digital video cameras with microphones, digital video recorders, and wireless transmitters. Transportation is also equipped with antennas, appropriate hardware and software to remotely access the video recorders.

The purchase of additional equipment will be needed as new buses are purchased, maintenance issues arise, and replacement items are required. Installing compatible equipment will promote the efficient use and maintenance of the surveillance system. The estimated cost of this equipment is \$5,000 per bus.

The superintendent recommends the approval of a special procurement with Apollo Video Technology for the purchase of additional and replacement equipment for the digital video surveillance systems currently installed in district school buses.

2. Approve Grant Application: Eugene Middle School Mentoring Project (Staff: Rob Stein)

Staff in the Instruction Department has submitted a \$211,203 grant application to the U.S. Department of Education. The Eugene Middle School Mentoring Project is a consortium school-based mentoring project with two community-based partners: Eugene Public Library and Eugene Delta Rotary. The goal is to expand and enhance a successful pilot middle school mentoring project so that at least 200 students are served by Year 3, with the goal of increasing student participation in and ability to benefit from school. The project targets students of greatest need from troubled home environments at risk of educational failure or delinquency. Mentors will meet with students weekly at the middle schools during the lunch hour and at the Eugene library in the summer.

The library partner will provide a summer meeting place and summer activities; the Rotary will provide mentors and help with recruitment. The project includes procedures for mentor recruitment, screening, matching, monitoring, and training, as well as literacy activities. It is based on research findings that indicate students in successful 12-month mentoring relationships bond to school and improve grades and attendance. Management is provided by a qualified project director, project coordinator, part-time site coordinators, and an Advisory Board.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the packet.

3. Approve Ratification of CIP Contract Awards (Staff: Jon Lauch)

On September 18, 2002, the Board of Directors affirmed the 1993 District policy for delegating Contract Award authority for Bond Funded CIP contracts of \$500,000 or less to the Superintendent, or designee, subject to subsequent ratification by the board. The designee is Jon Lauch, Director of Facilities and Transportation. Contracts in excess of \$500,000 will continue to require board approval. The purpose of the board item is to summarize all CIP contract award activity requiring a formal bid or formal competitive selection and for the board to ratify those awards that have been made by authorized staff since the last ratification.

The summary sheet in the board packet identifies all contracts that have been awarded as of the status date indicated in accordance with delegated authority. The summary also identifies who awarded the project and will indicate board ratification data of said award as applicable.

The CIP management staff will continue to provide the board with Contract Award Status updates for ratification, pursuant to School Board Policy DI, Capital Improvement Contracts Financed by Bond Levy Funds (previously Policy 6610.5).

The superintendent recommends ratification of awards for CIP GO Bond funded projects as indicated on the summary sheet.

4. Approve Personnel Items (Staff: Wally Bryant)

The superintendent recommends approval of the personnel items included in the packet. These cover employment, resignations, and other routine personnel matters. The board may adjourn to executive session for matters dealing with employment if it desires to do so. ORS 192.660 (1) (a).

IX. ITEMS FOR ACTION AT A FUTURE MEETING

1. Approve a Recommendation for the Shaping 4J's Future Community Involvement Process (Staff: Barb Bellamy)

Tonight's meeting will conclude with a work session on the Shaping 4J's Future Think Tank report. The Board will have the opportunity to discuss the service, facility and policy options that the Think Tank recommends be moved forward for community discussion this fall.

For the August 15 meeting, the Superintendent will prepare a recommendation regarding what options should be carried forward for discussion with the community this fall and the scope of the community engagement process.

X. CONDUCT A WORK SESSION ON THE SHAPING 4J's FUTURE THINK TANK REPORT

Shaping 4J's Future is a strategic planning process to answer questions about how and where the district will provide instructional programs to best serve students, in light of declining enrollment and changing student demographics and needs. School size and grade configuration, the location of alternative school programs, all-day kindergarten, school choice and open enrollment, and services to students with special needs are among the topics under discussion. The overarching goal of *Shaping 4J's Future* is to consider service delivery and policy options that increase achievement for all students, close the achievement gap and provide equal opportunities for all students to succeed.

The purpose of tonight's work session is for the Board to receive the report from the Think Tank, a group of 12 community members convened by the UO Public Policy Institute, and have an opportunity for dialogue with Think Tank members about their recommendations.

The Think Tank is recommending that a number of service, facility and policy options be carried forward for discussion with the community this fall. The group also suggests that some options be directed for further consideration within the district's ongoing instructional planning processes and that other options be dropped from consideration at this time.

Rich Margerum from the UO public policy team, will provide an overview of the Think Tank's process. David Piercy will facilitate the work session discussion with Think Tank members. Ed Weeks from the UO team will conclude the work session with an overview of public engagement options.

On August 15, the Superintendent will make a recommendation regarding what options should be carried forward for discussion with the community this fall and for the scope of the community engagement process. A copy of *Shaping 4J's Future: Report and Recommendations of the 4J Think Tank* and a diagram of the planning process are included in the packet.

XI. Comments and Committee Reports by Individual Board Members

XII. Adjourn

CALENDAR FOR BOARD MEMBERS

AUGUST

Wednesday, August 15	Board Meeting	7 p.m.
Friday, August 31	Back to School Event at South Eugene High School	8 a.m.