TO: Board of Directors

FROM: George Russell
Superintendent of Schools

RE: Reports and Recommendations

(Dinner will be served)

5:30 pm WORK SESSION
Conduct a work session on new teacher mentoring and professional development.

7:00 pm REGULAR BOARD MEETING

VII. ITEMS FOR INFORMATION

1. Receive a Report on Essential Skills and Graduation Requirements (Staff: Laurie Moses and Brad New)

In January 2007, the Oregon State Board adopted Essential Skills as a requirement for graduation. Beginning in 2012, students must demonstrate proficiency in identified Essential Skills in order to receive a high school diploma.

The Essential Skills are process skills that cross academic disciplines and are embedded in the content standards. The skills are not content specific and can be applied in a variety of courses, subjects, and settings.

District staff will share additional information about the Essential Skills and graduation requirements, describe the process the district is following to address this requirement, and answer questions.

2. Receive a Report on Eugene/Bethel Boundaries (Staff: Carl Hermanns)

The Lane County Office of Assessment and Taxation has been correcting a series of the property tax accounts on the boundary between the Eugene School District and the Bethel School District to reflect the true location of the boundary line. The Assessor’s Office provided both the Eugene and Bethel School Districts with addresses to be corrected and aerial maps of those properties.

Deputy Superintendent Tom Henry and Bethel Assistant Superintendent Tim Keeley reviewed with legal counsel the corrections for school attendance purposes based on where the primary property value lies. Both districts made arrangements for current students to continue attending school in the district where those students attended the previous year. However, children currently too young to attend school will attend according to the new district boundary lines once they reach school age.
A copy of the letter to parents from ESD Superintendent Debbie Egan and a list of properties within the boundary lines to be corrected are included in the board packet.

VIII. ITEMS FOR ACTION AT THIS MEETING

1. **Approve a Revision to the Student Rights and Responsibilities Handbook Regarding Education Records** (Staff: Barb Bellamy)

The Oregon Department of Education has directed the district to revise our annual notice of rights of students and parents related to education records. The purpose of the revision is to include the criteria that the district uses to determine who constitutes a school official with a legitimate educational interest to examine personally identifiable student records without the consent of the student or parent. The revision also includes the criteria that the district uses to determine what constitutes a legitimate educational interest.

Although the board does not approve the annual notice that is provided to parents each year with the school calendar and handbook, the board does approve the education records section of the Student Rights and Responsibilities Handbook. The Handbook is published periodically and approved by the board under the provisions of Board Policy JFC, Standard for Student Conduct and Discipline. Policy JFC states: "School District 4J shall provide students a learning climate in which rights and responsibilities are equally protected and emphasized, in accordance with ORS 339.240. The board has prepared reasonable written rules of student conduct and discipline that shall include, but not necessarily be limited to, the following topics" which includes education records.

If approved by the board on October 1, the text will be revised in the Student Rights and Responsibilities Handbook posting on the district web site. A copy of the revised annual notice will be mailed to all 4J families with the annual school report cards in October or November.

A copy of the revised Education Records criteria and procedures is included in the board packet. This text was revised, following discussion at your September 17 meeting, to retain a section regarding the release of student records, without consent of the parent or student, to school board members during an executive session to consider the expulsion of a student or to examine confidential medical records. Additional revisions were suggested by legal counsel to better align the text with state administrative rules.

The superintendent recommends approval of the revised Education Records statement, as proposed.

IX. CONSENT GROUP – ITEMS FOR ACTION

1. **Approve Grant Application: Roosevelt Middle School Safe Routes to School**
   (Staff: Kay Mehas)

Staff from Roosevelt Middle School submitted a grant application to the Oregon Department of Transportation for $64,687 for fiscal year 2009 and $59,275 for fiscal year 2010. The Roosevelt Middle School Safe Routes to School Program Manager will expand his role in the community through his leadership role in the new citywide Eugene Safe Routes to School (SRTS) Team, which will encourage new Eugene school-based SRTS programs through resource support. The Eugene SRTS Team will
partner with community stakeholders to offer traffic safety curriculum instruction to K-8 schools as well as co-sponsor citywide SRTS encouragement and educational events. The SRTS Program Manager will continue to address SRTS issues at the Roosevelt pilot school. Lessons learned at Roosevelt will be included in an SRTS Resource Kit which will be available by weblink.

The superintendent recommends approval of the grant application. A copy of the grant description form is included in the packet.

X. ITEMS FOR ACTION AT A FUTURE MEETING

1. **Adopt the Board’s Goals and Annual Agenda for 2008-09**

   School Board Policy BA requires that the board adopt an annual agenda to demonstrate how you will provide "leadership and direction for the district." Staff presented an initial draft of the proposed 2008-09 Annual Agenda, and Goals for 2009 – 2012 at your September 17 board meeting. At the board retreat on September 26 and 27 you will discuss the annual agenda for 2008-09 and update the goals.

   Changes suggested at the retreat will be incorporated into a final draft that will be presented at the October 1 meeting and scheduled for approval at the October 15 board meeting.

   The superintendent will recommend adoption of the 2008-09 Board Goals and Annual Agenda.

2. **Adopt the Revised Guiding Beliefs and Values Statement** (Staff: Barb Bellamy)

   The board annually reviews and affirms or revises a statement of Guiding Beliefs and Values to articulate the core values that guide the work of the Board of Directors and all 4J staff in achieving the district's mission. Any revisions suggested during the board retreat will be incorporated into the draft which will be included in the red folder at the October 1 meeting.

   Any additional changes suggested at this meeting will be incorporated into the final draft that is presented for approval at the October 15 board meeting.

   The superintendent will recommend adoption of the revised Guiding Beliefs and Values Statement.

3. **Adopt the Board's and Superintendent's Working Agreements** (Staff: Barb Bellamy)

   The board annually reviews and affirms or revises a set of group agreements that outline how the board, superintendent, and executive leadership team will work together. Based on your discussion at the September 26 and 27 board retreat, staff will make any proposed revision to the working agreements to reflect that discussion. A copy of the draft working agreements will be provided in the red folder at the October 1 meeting. Any changes suggested at this meeting will be incorporated into the final draft that is presented for approval at the October 15 board meeting.

   The superintendent will recommend adoption of the Board's and Superintendent’s Working Agreements as revised.
4. **Approve Resolution on Reauthorization of the Elementary and Secondary Education Act (ESEA) and the No Child Left Behind Act of 2001 (NCLB)**

At your August 6 board meeting, I presented a draft resolution on Reauthorization of the Elementary and Secondary Education Act (ESEA) and the No Child Left Behind Act of 2001 (NCLB) that has been proposed for adoption by school boards across the country by the American Association of School Administrators (AASA). The board suggested an amendment to the proposed language that would add the following to the next to last Resolved statement: “…and based on individual student’s growth trajectory…” Thus the language of that section now reads:

*RESOLVED, that accountability systems under ESEA should be clear, accurate, easily understood and based on individual student’s growth trajectory, and commensurate with the relative contribution of the federal government to the school district; and be it further*

The superintendent will recommend adoption of the Resolution on Reauthorization the Elementary and Secondary Education Act (ESEA) and the No Child Left Behind Act of 2001 (NCLB)

XI. **Comments and Committee Reports by Individual Board Members**

XII. **Adjourn**

**CALENDAR FOR BOARD MEMBERS**

<table>
<thead>
<tr>
<th>Day</th>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>Friday, September 26</td>
<td>2008-09 Annual Board Retreat</td>
<td>1-5 pm</td>
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<tr>
<td>Saturday, September 27</td>
<td>2008-09 Annual Board Retreat</td>
<td>8 am-noon</td>
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<tr>
<td>Wednesday, October 1</td>
<td>Work Session - New Teacher Mentoring &amp; Professional Development</td>
<td>5:30 pm</td>
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<td>Regular Board Meeting</td>
<td>7 pm</td>
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<tr>
<td>Thursday, October 2</td>
<td>OSBA Regional Meeting</td>
<td>6 pm</td>
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<td>Lane ESD, 1200 Hwy 99N</td>
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<td>Tuesday, October 7</td>
<td>Principal for a Day event</td>
<td>8-11:45 am</td>
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<td>School visit</td>
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<td>Lunch – Ed Center Auditorium</td>
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<td>11:45-1:15</td>
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<td>Wednesday, October 15</td>
<td>Regular Board Meeting</td>
<td>7 pm</td>
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<tr>
<td>Thursday, October 16</td>
<td>Eugene Education Fund Gala</td>
<td>6 pm</td>
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<td>LCC, Building 19</td>
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<tr>
<td>Wednesday, October 29</td>
<td>Work Session – Shaping 4J’s Future</td>
<td>5:30-7:30 pm</td>
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<td>Wednesday, November 5</td>
<td>Regular Board Meeting</td>
<td>7 pm</td>
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<td>Wednesday, November 19</td>
<td>Regular Board Meeting</td>
<td>7 pm</td>
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<td>Wednesday, December 3</td>
<td>Regular Board Meeting</td>
<td>7 pm</td>
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<tr>
<td>Monday, December 15</td>
<td>Budget Committee Meeting</td>
<td>7 pm</td>
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<tr>
<td>Wednesday, December 17</td>
<td>Regular Board Meeting</td>
<td>7 pm</td>
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