TO: Board of Directors

FROM: George Russell
Superintendent of Schools

RE: Reports and Recommendations

6:30 p.m. EXECUTIVE SESSION: Under provisions of ORS 192.610 – 192.690, Open Meeting Laws, the Board of Directors will conduct an Executive Session for the following purpose:

To consider complaints or charges brought against a public officer, employee, staff member or individual agent, pursuant to ORS 192.660 (2) (b).

7:00 p.m. REGULAR BOARD MEETING

VII. ITEMS FOR INFORMATION

1. Review the Progress the Superintendent is Making Toward His Annual Goals

On December 19, 2007, we agreed upon my goals for the 2007-2008 and 2008-2009 school years, along with the other criteria that will be used in my annual evaluation. The goals deal with student achievement, stewardship of district resources, and stakeholder agreement. A copy of the progress report will be sent electronically before the board meeting and I will also have paper copies available at the meeting. I will give a brief overview at the April 16 meeting, but ask that you review the report and let me know if you have any questions or concerns.

VIII. ITEMS FOR ACTION AT THIS MEETING

1. Approve K-12 Health Education Instructional Materials Adoption for the 2008-2014 Adoption Cycle (Staff: Nancy Johnson)

The district follows the Oregon Department of Education state instructional materials adoption schedule. An Instructional Materials Adoption Committee for Health Education was formed to review and recommend curricula for adoption. This committee was balanced by level and region. Representatives from grades K-12 were invited to participate. Our district process included: Development of guidelines to guide this process, approved by the Instructional Leadership Team; formation of health education instructional materials committee; review of criteria for adoption of health instructional materials developed by the Oregon Department of Education; and review of state adopted health education materials and materials included on the Healthy Kids Learn Better list of evidence based health curricula. Recommendations from the committee were presented to the Instructional Leadership Team and the Instructional Policy Committee. Parents and community members were invited to review all the health education instructional materials recommended by the health adoption committee through notices in the Register-Guard and on the district web site.
The superintendent recommends approval of the K-12 Health Education Instructional Materials for the 2008-2014 Adoption Cycle. More information regarding the adoption process, guidelines, and criteria was included in the April 2 board packet.

2. **Approve Physical Education Instructional Materials Adoption** (Staff: Jim Hart)

The Eugene School district follows the Oregon Department of Education (ODE) “State Instructional Materials Adoption Schedule” and the 2007-2008 school year is identified for the first adoption of physical education instructional materials. An Instructional Materials Adoption Committee for Physical Education was formed to review and recommend curriculum for adoption. This committee was a broad-based committee with representation by K-12 physical education staff from all four regions as well as building level administration representation. Guidelines for reviewing and evaluating curriculum were discussed at the initial meeting and the materials on the state list of approved materials were shared for discussion. Two additional meetings were held and consensus on the materials to be adopted was reached.

The committee is recommending that the district adopt *Fitness for Life Middle School (Human Kinetics, 2007)* and *Fitness for Life, 5th Edition (Human Kinetics, 2007)* for use in the district’s physical education program. Both texts are on the state list of approved materials. During the first year of the district PEP Grant project, we implemented the *Fitness for Life* Curriculum in both the middle schools and high schools using the 5th edition (2005) of the curriculum. Since this implementation, the authors and publisher developed a middle school specific curriculum to complement the *Fitness for Life, 5th edition* used primarily by high schools. All of the 2005 edition texts have been moved to the high schools. With grant funds, we have purchased a single class of the new middle school texts for each middle school. Some committee members had some prior experience with some of the other approved curriculums on the state list (relatively small list). Like the other approved materials, *Fitness for Life* meshes well with our state standards for physical education. However, the committee felt that *Fitness for Life* was the best choice for the district. This was based upon the following four factors:

- *Fitness for Life* offered the only middle school specific curriculum.
- *Fitness for Life* had the most comprehensive support and ancillary materials.
- Through the PEP Grant, we have already made a substantial financial investment in the *Fitness for Life* curriculum.
- The curriculum strongly supports the state standards for physical education and shares the same final or exit performance standard as the Fitness for Lifetime strand of the standards.

The publisher has printed a 2007 update of the 5th edition of the high school text. While it is not a new edition, the 2007 update does contain a few minor changes from the 2005 version. We have received a printed copy of all changes to distribute to all staff. While the committee recommends adopting the 2007 copyright which is on the state list, we believe it is fiscally responsible to continue using the 2005 copyright at the high school level rather than making new purchases at this time. Any new purchases down the road would be the 2007 updated version. As noted previously, the changes to the 5th edition (2005) were minor and we have prepared a printed copy of all changes to give to staff.

The superintendent recommends approval of the Physical Education Instructional Materials Adoption.
IX. CONSENT GROUP – ITEMS FOR ACTION

1. **Award of Construction Contracts for the New Synthetic Turf Athletic Fields**  (Staff: Jon Lauch)

There are four separate contracts to award for the athletic fields for Spencer Butte Middle School and the Arts and Technology Academy at Jefferson (Jefferson ATA): 1) Site Improvements Package, Jefferson ATA; 2) Site Improvements Package, Spencer Butte Middle School; 3) Synthetic Turf Package; and 4) Athletic Field Lighting Package.

The district has identified $1.1 million within existing bond funds for the construction of the fields and an additional $400,000 from bond interest earnings for funding the track installation at Jefferson ATA. The City of Eugene has indicated that they have funds available for one half of the field development costs (excluding the track) as well as for the remaining balance for Cal Young and Madison Middle School fields for a fifty percent funding partnership.

**Site Improvements Package:**
Bids for the Site Improvements Package at Spencer Butte and Jefferson ATA were opened on April 1, 2008. The project consists of all site improvements required for the athletic fields and track (Jefferson ATA) excluding the synthetic turf and field lighting systems. Bidders were asked to submit separate bids for each site and a combined bid for both, as well five bid alternates.

Four firms submitted base bids for the project as follows with low bids bolded:

<table>
<thead>
<tr>
<th></th>
<th>Combined</th>
<th>Jefferson ATA only</th>
<th>Spencer Butte only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Babb Construction</td>
<td>2,070,175</td>
<td>1,043,488</td>
<td>1,026,687</td>
</tr>
<tr>
<td>Eugene Sand Constr.</td>
<td>1,912,390</td>
<td>990,800</td>
<td><strong>921,590</strong></td>
</tr>
<tr>
<td>Wildish Constr.</td>
<td>2,094,000</td>
<td><strong>971,000</strong></td>
<td>1,123,000</td>
</tr>
<tr>
<td>Kipco, Inc.</td>
<td>2,239,980</td>
<td>984,720</td>
<td>1,255,260</td>
</tr>
</tbody>
</table>

The alternate bids received are as listed below with the selected alternates bolded. Selection of bid alternates does not change the standing of the low bidders.

- Alternate 1: Delete the track at Jefferson ATA
- Alternate 2: Delete the concrete block (CMU) enclosure for porta-potti and dumpsters (price per site)
- Alternate 3: Delete some additional site drainage at Spencer Butte
- Alternate 4: Delete track surfacing from one of the “D’s” at the Jefferson ATA track.
- Alternate 5: Include the accessible access path at Spencer Butte from the east side of the building.

<table>
<thead>
<tr>
<th></th>
<th>Alt 1</th>
<th>Alt 2</th>
<th>Alt 3</th>
<th>Alt 4</th>
<th>Alt 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Babb Constr</td>
<td>(235,000)</td>
<td>(8,000)</td>
<td>(15,950)</td>
<td>(17,416)</td>
<td>12,800</td>
</tr>
<tr>
<td>Eugene Sand Constr</td>
<td>(286,000)</td>
<td>(13,700)</td>
<td>(9,700)</td>
<td>(17,500)</td>
<td><strong>23,100</strong></td>
</tr>
<tr>
<td>Wildish Constr</td>
<td>(320,000)</td>
<td>(4,500)</td>
<td>(16,000)</td>
<td>(17,500)</td>
<td>24,000</td>
</tr>
<tr>
<td>Kipco, Inc.</td>
<td>(405,000)</td>
<td>(7,550)</td>
<td>(17,860)</td>
<td>(17,420)</td>
<td>29,400</td>
</tr>
</tbody>
</table>

The superintendent recommends award of the contract for the Site Improvements Package at Jefferson ATA to Wildish Construction Co., submitting the lowest
responsive bid of $971,000 and award of the contract for the Site Improvements Package at Spencer Butte Middle School to Eugene Sand Construction, submitting the lowest responsive bid of $930,990 (Base Bid and Alternates 2 & 5).

**Synthetic Turf Package:**
The district received proposals on February 19, 2008 for one new synthetic turf field at Jefferson ATA and one at Spencer Butte Middle School. The specifications required fields similar to those installed at the four district high schools and at Cal Young and Madison Middle Schools.

Four proposals were received, two of which were deemed non-responsive due to failure to submit the required ten percent (10%) proposal security. The two responsive proposals were scored by the evaluation committee as listed below. The proposals were evaluated based upon cost (40 pts), manufacturer's experience and expertise (10 pts), installer's experience and expertise (15 pts), product description and performance (20 pts), site specific product performance (5 pts), additional information (5 pts), and insured warranty (5 pts). The proposers are listed in order of ranking with the highest ranked firm listed first.

<table>
<thead>
<tr>
<th>Firm</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sprint Turf</td>
<td>95.0 (out of 100 pts possible)</td>
</tr>
<tr>
<td>Prograss</td>
<td>92.2 (out of 100 pts possible)</td>
</tr>
</tbody>
</table>

Sprint Turf submitted a base price of $681,961 for the two fields with a $7,762 price to add Lacrosse markings. While the Sprinturf proposal was approximately four percent (4%) higher cost than Prograss, Sprinturf was rated higher by the committee in most of the other categories. The district's technical analysis indicates that Sprinturf Ultra DF, which is a blend of monofilament and fibrolated fibers, would be the preferred product in terms of overall performance. Sprint Turf has had multiple recent installations in the Northwest, including Cal Young and Madison Middle Schools, and has received positive recommendations.

The superintendent recommends award of the contract for the Synthetic Turf Package to Sprint Turf for $681,961 with a decision to be made regarding the Lacrosse markings by staff at a later date.

**Athletic Field Lighting Package:**
The district received proposals on February 14, 2008 for field lighting systems at Jefferson ATA and Spencer Butte Middle School. The specifications required lighting systems similar to those installed at Cal Young and Madison Middle Schools.

Six proposals were received and scored by the evaluation committee as listed below. The proposals were evaluated based upon cost, manufacturer's experience and expertise, life cycle cost of systems, conformance to schedule, and additional information. The proposers are listed in order of ranking with the highest ranked firm listed first.
Reports and Recommendations – April 16, 2008

Lantz Electric is the highest ranking proposer and has also offered the lowest price.

The superintendent recommends award of the contract for the Athletic Field Lighting Package to Lantz Electric for $226,420.

2. **Award of Construction Contract for Spencer Butte Middle School Remodel Project** (Staff: Jon Lauch)

Bids for the Spencer Butte Middle School Remodel project were opened March 27, 2008. The project consists of refurbishing the restrooms, completing the remodel work to the north wing that was begun last year, and expansion/remodeling of the front office. Bid Alternate 1 is for the installation of an entry vestibule. Alternate 2 is for the expansion of the office area. Alternate 3 is to replace the heating and add air conditioning for the office area complex. Alternate 4 is to delete the work in the Life Skills toilet room.

Four local firms submitted bids for the Base Bid and alternates as listed below. The low bid and selected alternates are shown in bold. Selection of bid alternates does not affect the standing of the low bidder.

<table>
<thead>
<tr>
<th></th>
<th>Base Bid</th>
<th>Alt 1</th>
<th>Alt 2</th>
<th>Alt 3</th>
<th>Alt 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>McKenzie Comm.</td>
<td>448,800</td>
<td>53,600</td>
<td>45,500</td>
<td>50,450</td>
<td>(17,000)</td>
</tr>
<tr>
<td><strong>Morris P. Kielty</strong></td>
<td><strong>423,961</strong></td>
<td><strong>53,939</strong></td>
<td><strong>41,708</strong></td>
<td><strong>49,550</strong></td>
<td><strong>(14,803)</strong></td>
</tr>
<tr>
<td>Preferred Const.</td>
<td>518,300</td>
<td>49,000</td>
<td>34,000</td>
<td>44,000</td>
<td><strong>(18,500)</strong></td>
</tr>
<tr>
<td>2G Construction</td>
<td>431,557</td>
<td>51,229</td>
<td>37,994</td>
<td>52,536</td>
<td><strong>(17,777)</strong></td>
</tr>
</tbody>
</table>

The construction budget for the project is $508,000 (plus contingencies). The superintendent recommends award of the contract for the above project to Morris P. Kielty General Contractors, Inc. for the base bid plus alternates 2 and 3 for the total of $515,219.

X. **ITEMS FOR ACTION AT A FUTURE MEETING**

1. **Approve the 2008-09 School Calendar for the Arts and Technology Academy** (Staff: Ted Heid)

The 2008-09 school calendar for the Arts and Technology Academy is similar to this school year’s modified calendar, except most dates are two days earlier in the calendar year. The student school year starts on the same schedule as other district schools on the Wednesday after Labor Day, September 3, 2008, and ends on Tuesday, July 1, 2009, three weeks after all other district schools. The teacher work year begins on Monday, August 25, 2008, and ends on Wednesday, July 2, 2009. The three week winter break begins on Monday, December 15, 2008, and students resume classes on
Tuesday, January 6, 2009. The two week spring break begins on Monday March 30, 2009, and ends on Friday, April 10, 2009. Students resume classes on Tuesday, April 14, 2009. The 2008-09 Arts and Technology Academy calendar is included in your board packet.

The most significant calendar change is combining most early release days to make full days without students when teachers have a half day for progress reports, teacher planning, staff development or a combination of these activities. The proposed calendar is supported by the Eugene Education Association.

The superintendent will recommend approval of the Arts and Technology Academy calendar for the 2008-09 school year.

XI. Comments and Committee Reports by Individual Board Members

XII. Adjourn

CALENDAR FOR BOARD MEMBERS

APRIL
Wednesday, April 16	Board meeting	6:30 pm
Monday, April 28	Budget Committee meeting	7 pm
Tuesday, April 29	ACE Awards at Hult Center	5 pm

MAY
Wednesday, May 7	Board meeting	7 pm
Monday, May 12	Tentative Budget Committee Meeting	7 pm
Wednesday, May 21	Board meeting	7 pm
Thursday, May 29	District Retirement Reception	3-5 pm

JUNE
Wednesday, June 4	Board meeting	7 pm
Friday, June 6	Board Retreat	1-5 pm
Saturday, June 7	Board Retreat	8 am-noon
Wednesday, June 18	Board meeting	7 pm