MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS
SCHOOL DISTRICT NO. 4J, LANE COUNTY, OREGON

May 18, 2005

Meeting Convened

The Board of Directors of School District No. 4J, Lane County, Eugene, Oregon, held a regular meeting on May 18, 2005, at 7 p.m., at the Education Center, 200 N. Monroe Street, Eugene, Oregon. Notice of the meeting was mailed to the media and posted in Education Center on May 13, 2005, and published in The Register-Guard on May 17, 2005.

ROLL CALL

BOARD MEMBERS:
Beth Gerot, Chair
Tom Herrmann, Vice-Chair
Eric Forrest
Charles Martinez, Jr.
Craig Smith
Anette Spickard
Virginia Thompson

STAFF:
George Russell, Superintendent of Schools and District Clerk
Barbara Bellamy, Director, Communications and Intergovernmental Relations
Marilyn Clotz, Assistant Superintendent – Educational Support Service & School Services 9-12
Tom Henry, Assistant Superintendent – Instructional Services & School Services K-8
Bill Hirsh, Director of Facilities and Transportation
Hillary Kittleson, Director of Financial Services

STUDENT REPRESENTATIVES:
Zach Saltz, Churchill High School
Sam Klonoski, South Eugene High School
Erica Eschelbach, IHS, All Campuses

CALL TO ORDER, ROLL CALL, AND FLAG SALUTE

Board Chair Beth Gerot called the meeting to order at 7 p.m. and led the salute to the flag.

AGENDA REVIEW

Superintendent Russell asked that Item IX be addressed after Item VII.1. in order to accommodate Hillary Kittleson, Director of Financial Services, being able to leave for a meeting in Portland.

INTRODUCTION OF GUESTS AND SUPERINTENDENT'S REPORT

Superintendent Russell noted the information about the Literacy Partners Program that was included in the board members’ red folders. The information included a list of current projects in the middle schools and a summary of a presentation made to future teachers about the program.
Superintendent Russell congratulated board members Eric Forrest and Beth Gerot on their election and re-election to the school board. He added congratulations in absentia to Board Member Charles Martinez on his election as well.

Superintendent Russell asked Tom Henry, Assistant Superintendent – Instructional Services & School Services K-8, to report on two grants awarded to the district. Mr. Henry said that the first grant was submitted to the Oregon Department of Education (ODE) by the Eugene Education Association (EEA) in conjunction with the district for a Mentorship for Teachers. He said that the $20,000 grant would help with the district's mentorship program. Mr. Henry said that the second grant for $15,000 would give assistance and support to the mentorship program at the middle level which had been put together by Marianna Voltstat and community volunteers.

COMMENTS BY STUDENT REPRESENTATIVES

Sam Klonoski, South Eugene High School, reported that the seniors had only 15 days left of school. He said that the South track team would be competing at the State meet and the crew team would be competing at the Regional meet. He said that prom was coming up. Mr. Klonoski announced that Patricia Buzzard had been elected Associated Student Body president.

Erica Eschelbach, IHS, All campuses, reported that HIS would be having a car wash at 711 Chambers Street on Sunday, May 22 with the proceeds going to benefit the Heffer Project. She said that the student government would have its last meeting on June 5 and that new members had been elected. She said that the juniors involved with IB diplomas had taken the IB tests.

Dr. Martinez arrived at the meeting at 7:07 p.m.

Zach Saltz, Churchill High School, reported that Churchill High School would be holding its first Relay for Life event on May 20 from 3-10 p.m. in order to raise money and awareness for cancer. The money would go to the American Cancer Society. He said that the student body had already raised about $1,000 for the event. Mr. Saltz said that the senior prom would be held on May 21 at the Valley River Inn. He said that there had been an assembly at the school about the dangers of drunk driving. Mr. Saltz said that the Churchill softball team, which was ranked #1 in the State would have its first playoff game on May 23. Mr. Saltz noted, on a personal level, that he had been eligible to and had voted in the recent City election.

COMMENTS BY EMPLOYEE GROUPS

Paul Duchin, President of the EEA, congratulated Mr. Forrest, Dr. Martinez, and Ms. Gerot on their successes during the election. He also noted that the EEA along with the Springfield Education Association had been pleased with the results of the school board election in Springfield.

Mr. Duchin said that he and Merri Steele, Vice-President of the EEA, would be leaving the meeting to travel to Portland for a meeting sponsored by the Oregon Education Association (OEA) for all the education associations whose districts received a Small Schools Grant in Oregon and Washington. He said that the meeting was to look at contract language to make the small schools projects work.
ITEMS FOR INFORMATION

Receive a Report on the District's Service Learning Programs

Sam Tupou, High School Curriculum Coordinator, introduced Elyse Myers, Sheldon School-to-Career Coordinator, and Kelly Dahlgren, Churchill teacher, to talk about the district's Service Learning Programs. Ms. Myers introduced Joan Caven, the art teacher at Sheldon and Jordan Lombar, a senior at Sheldon. Mr. Lombar said that he had been interning with Robert Kenaga, a local artist and print maker for the last year. He said that he had learned about different mediums, different techniques, art history, the economics of art, and how art was perceived. He said that he had also learned about developing the mentality and kind of focus that was needed to pursue art professionally.

Mr. Lombar presented one of his projects done on drywall which used some of his technical skills. He said that the piece was the history of the world that had been put together using iconic imagery and some text. He said that the piece showed where we had been, where we were, and where we were going from his perspective. He said that he wanted to express where he had come from in terms artistically in terms of styles. He said that he had used this project as his internship/CAM project.

Ms. Caven said that through the internship, Mr. Lombar had the experience of working with an artist in a studio and was able to experience and learn things that he would not have learned in the classroom. She said that his project was an excellent example of a CAM.

In response to a question from Ms. Gerot, Mr. Lombar said that he was planning to attend the University of Oregon for a couple of years and then apply to a "real" art school. He said that he planned to be a professional artist.

Ms. Dahlgren said that she taught the two-year Health Services CAM at Churchill High School. She said that during the junior year, the students did clinical rotations. She introduced Nicole Pryor and Cassie Hartman who participated in the program. Ms. Pryor described her rotation at Nuclear Medicine and how much she had learned. Ms. Hartman spoke about her rotation at 5 Main, the surgical floor at Sacred Heart Hospital. She said that she was able to observe registered nurses as they did their work on the floor. Ms. Hartman said that she was shown a lot of support for what she was doing by the patients she was observing.

Ms. Hartman said that after graduation she was planning to attend Southern Oregon University to become a physician’s assistant in open heart surgery. Ms. Pryor said that she was planning to attend Oregon Institute of Technology and study medicine.

Ms. Dahlgren said that during their senior year, students would do a 40 hour internship, construct portfolios, and complete a service learning project which would benefit others. She introduced Marie Manwarren who made a PowerPoint presentation about her service learning project. Ms. Manwarren explained that she and two other students worked with a girls’ walking class at Churchill to teach them about nutrition, exercise, and correct diets. She said that the project was a fun experience and that she had learned how to teach, to project her voice, and to speak clearly.

The board thanked the presenters.
ITEMS FOR ACTION AT A FUTURE MEETING

Appoint a Committee to Develop a District Wellness Policy

Superintendent Russell asked Ms. Kittleson to inform the board about forming a committee to develop a District Wellness Policy. Ms. Kittleson told the board that at its next meeting it would be asked to approve a Wellness Committee charge, composition, and timeline and direct the superintendent to appoint a committee. She said that this was the natural next step in a number of efforts the district was making around the issue of obesity prevention and wellness in general. She said that Superintendent Russell, Ms. Gerot, Board Member Anette Spickard, and the Nutrition Services Director and Assistant Director for the district had been attending Lane Coalition for Healthy Active Youth (LCHAY) meetings. She added that in physical education, nutrition services, and health education the district had been undertaking activities in the areas of obesity prevention and wellness.

Ms. Kittleson said that nationally, Congress included in the Child Nutrition and WIC Reauthorization Act of 2004 a requirement that each local education agency participating in the National School Lunch program establish a local wellness policy by the beginning of School Year 2006-07. An overview of federal requirements related to that policy was attached. Ms. Kittleson said that in order to meet the federal time line for establishment of a district wellness policy, a wellness policy committee needs to begin work during the 2005-06 school year.

Ms. Kittleson briefly reviewed the following information:

**Charge:** Develop a draft district Wellness Policy for implementation in the 2006-07 school year. The draft policy should include a section on the composition, charge and membership of an ongoing District Nutrition Services Committee.

**Composition:**
- Board Member (1-2)
- Parents—One Per Region (4)
- Community: (3)
  - LCHAY Representative/Health Care Professional
  - At Large
- Students:
  - Middle School (1)
  - High School (1)
  - Board Representative (1)
- Certified Staff: (4)
  - Health Education
  - Physical Education
  - Nursing Services
  - EEA
- Principals/Assistant Principals: (4)
  - Elementary (2)
  - Middle (1)
  - High (1)
- Classified Staff: (3)
  - Food Service Coordinators
  - OSEA
- Nutrition Services Director (1)
- Director from Instruction (1)
**Timeline**

May 18  
Board reviews proposal to create committee.

June 1  
Board directs Superintendent to create committee.

June 15  
Staff representatives selected.

Sept - Nov  
Meetings One and Two:  
Review of Federal Requirements  
Presentations on Current Situation: Food Service, Physical Education and Activity, Health Education, Nursing Services Relating to Wellness

Sep – Nov  
Meeting Three:  
Review of Wellness or Nutrition Policies from Other School Districts

Meeting Four:  
Discussion of Potential Guiding Principles

Meeting Five:  
Action on Guiding Principles  
Direction to Staff Regarding Drafting a Policy

Jan - Feb  
Meetings to Review Draft Policy  
Action on Draft Policy; Recommendation to Board

March - Apr  
Board Consideration and Action

Superintendent Russell noted that federal requirements laid out who should be asked to serve on the committee. He asked the board members to think about how the community and parents might be appointed. He suggested that each member identify someone for committee membership.

Superintendent Russell will recommend that the board 1) approve a Wellness Committee charge, composition and time line and 2) direct the superintendent to appoint the committee.

**ITEMS FOR INFORMATION (Continued)**

**Receive an Update on Bond Projects**

Bill Hirsh, Director of Facilities Management, gave an update on the capital bond projects, and responded to questions from the board. He began his update by reminding the board that planning for the new schools had been a large community effort in which the community identified that it would like the new schools to be light, airy, colorful, and to be built with durable materials and be energy efficient. He introduced Gary Heldt, District Engineer, and said that Mr. Heldt had helped develop mechanical systems which would allow the rooms to be individually controlled.

Mr. Heldt provided a brief demonstration of the new on-line HVAC control operation that had gone into the most recent of the district’s new facilities. With the aid of slides, Mr. Heldt showed the systems that were in the older buildings noting that they were 50-year old systems. He talked about the drawbacks of the older systems in terms of efficiency, controls, noise, air distribution, maintenance, and the lack of the ability to cool. He then showed pictures of the new systems and illuminated the differences and benefits of a more sophisticated system. Some of the features that he pointed out were: less noise because the equipment was stored away from the classroom; the system could be...
monitored full-time by computer; the system could be worked on without bothering anyone, the system could be set from a central location as well as set by each individual teacher in the classroom; problems could be diagnosed from a central location; the system included carbon dioxide sensors; temperature control within a range; the ability to trend or see the system history for a school or room; the ability to reduce ventilation but keep the air healthy; and the ability to discover problems sooner and therefore address them earlier.

Ms. Spickard said that watching the presentation made her aware that kids interested in this kind of technology would need very different kinds of skills today than in the past. Mr. Heldt acknowledged that was true and said that this was sometimes a challenge for employees who had been with the district a long time.

Mr. Hirsh reminded the board that the policy in the new schools was to have operable windows with screens for people who just liked fresh air. He said that the maximum amount of fresh air possible could be moved in mechanically and could be controlled by each room. He said that the results this year in the new schools had been excellent.

**Receive a Legislative Report**

Barbara Bellamy, Director of Communications and Intergovernmental Relations, briefed the board about legislative issues and board and staff communications with legislators. She said the legislative session so far was remarkable in that only one school related bill had been passed and that it was one that related to perhaps one small district in the State.

Ms. Bellamy referred members to the OSBA legislative update that was included in the red folders. She said that she did expect something to begin moving in the budget process now that the May forecast was out. She said that at this point there was still the $5.2 billion proposal in the House and the $5.3 billion proposal in the Senate.

Mr. Smith said that the board members had been well received the senators and representatives during their visit in Salem.

**Receive an Updated Classification Report of Real Property**

Jon Lauch, Assistant Director of Facilities Management, said that the under the board policy related to real property management, Code DFD, Classification of Real Property, the district was required to review and classify its real property at least every two years using the following classifications.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>In Use</strong></td>
<td>Property that houses or supports the educational program.</td>
</tr>
<tr>
<td><strong>Reserve</strong></td>
<td>Property that is not in use but which is, or may be needed, for a definable future use.</td>
</tr>
<tr>
<td><strong>Surplus</strong></td>
<td>Property that may not, in the judgment of the school board, be required for school purposes and may be sold or leased (ORS 332.155). This may include property currently in use for some district function (other than a school) but that function could be moved without significant disruption to the service provided.</td>
</tr>
</tbody>
</table>

On February 27, 2002, the board approved a Long-Range Facilities Plan. A number of properties were classified as reserve and surplus at that time. A number of other properties were noted as
needing further study. On October 23, 2002, the board approved an updated Classification of Real Property, which completed the property classification designations for all district properties. Since that time, two new elementary schools had been constructed, consolidating four schools in the process, and five district properties had been sold.

A spreadsheet of the remaining 44 properties was included in the agenda packets and represented an update of the classifications approved in October 2002, incorporating the changes noted above. No changes were proposed to the previously approved classifications for the individual properties. The breakdown of the 44 properties was: 20 elementary schools, 8 middle schools, 4 high schools, 3 central services sites, 4 reserve properties (2 with structures) and 5 surplus properties (4 with structures).

The property classifications were used by the district’s Real Estate / Land Use Consultant team for direction from which to initially approach their analysis and to ultimately provide the board with options, financial implications, and recommendations for each surplus and reserve property. Keep in mind that a classification of “surplus” did not necessarily mean that disposal of the specific property was eminent. For example, it might be in the district’s best financial interest to enter into a long-term lease arrangement for a given property rather than to market the property for sale.

Ms. Spickard asked what would be the next surplus property brought before the board for discussion. Mr. Lauch said that it would probably two properties, Santa Clara, and Civic Stadium. He said that it would probably come before the board before the end of summer.

Superintendent Russell noted that there had been some concern about Santa Clara and vandalism around that property. Board Member Virginia Thompson said that she drove by Santa Clara every day and did notice that it was deteriorating. She said that she applauded any efforts to preserve it until the district was ready to dispose of it. Mr. Lauch said that broken windows were being covered with plywood. He added that the district would be adding some security fence around certain areas of the property.

CONSENT GROUP - ITEMS FOR ACTION

Motion: Virginia Thompson moved, Craig Smith seconded, to approve the Consent Group.

Vote: All members present voted yes.

Approve Expenditures for April 2005 SCHEDULE B

ORS 332.255 required that the district school board approve all expenditures for funds. A summary of the expenditures for April 2005, totaling $15,961,395.60 was included in the packet.

Superintendent Russell recommended approval of the April 2005 expenditures.

Approve Memorandums of Agreement with the Eugene Education Association SCHEDULE C & D

District and EEA representatives agreed to amend the contract language in Article 11.1.8 on the process for posting and filling vacancies to clarify the process and to provide the opportunity for temporary teachers to apply for posted positions. Prior to this change, current temporary teachers could only apply as an external applicant. This change increased the opportunity for current temporary teachers to be considered for positions and could increase the internal applicant transfer pool when transfers had to be offered when there were at least two contract teacher applicants for a position.
District and EEA representatives also agreed to amend the contract language for the column change timeline and process in section 4.5. The amendment eliminated the July 1 column change notice, keeps the September 1 notice and adds a December 1 notice. Notice by September 1 with supporting transcripts by October 1 enabled a teacher to be paid the value of the column change for the entire year. Notice by December 1 and supporting transcripts by early January enabled a teacher to be paid the value of the column change beginning December 1.

Superintendent Russell recommended approval of the memorandums of agreement.

**Approve Personnel Items**

Superintendent Russell recommended approval of the personnel items included in the packet. These covered employment, resignations, and other routine personnel matters. (See attached)

**ITEMS FOR ACTION AT A FUTURE MEETING**

**Approve a Resolution Supporting Changes to the No Child Left Behind Act**

Ms. Bellamy said that the National School Boards Association developed a bill to improve and facilitate implementation of the No Child Left Behind Act by local school districts.

The bill, titled the *No Child Left Behind (NCLB) Improvements Act of 2005*, proposed the following:

1. Improving the accuracy by which NCLB defines Adequate Yearly Progress;
2. strengthening the alignment between required sanctions and the educational needs of the individual students, and
3. granting the Secretary of Education greater flexibility to approve effective and innovative state accountability systems.

Since the No Child Left Behind Act was implemented two years ago, school districts and school boards had expressed concern that the accountability framework did not accurately or fairly assess student or school performance. The legislation proposed by NSBA would address this concern.

A resolution supporting the proposed legislation was included in this packet along with a summary of the bill. If approved by the board, this resolution would be communicated to Oregon’s congressional delegation, and federal, state and local officials as described in the resolution.

Mr. Smith reported that when he was in Washington, DC, it appeared that Senators Wyden and Smith and Representative DeFazio would support the bill. He asked if any of them had co-sponsored the bill. Ms. Bellamy said that she did not know but that she would find out.

**COMMENTS AND COMMITTEE REPORTS BY INDIVIDUAL BOARD MEMBERS**

Mr. Forrest said that he was just happy to be present.

Ms. Spickard reported that at the most recent public hearing on the Metro Plan amendments, the county commissioners added some language and sent a letter to all the local mayors indicating that they would hold each of the cities harmless for the compression. She said that if the City youth levy was renewed and the Public Safety District went into affect, the commissioners would make good on the compression loss to the City. She said that the compression loss would be $800,000 a year.
Mr. Smith reported that he and Ms. Gerot spent Sunday and Monday in Salem talking with legislators. He said that they had also had some good conversations with the Legislative Policy Committee of OSBA regarding some of the issues being addressed with the legislators.

Mr. Smith commented on the survey reported in The Register-Guard about Oregonians and their continuing support for public education and the lack of knowledge about it actually works. He said that the misinformation stated by many that districts wasted money or the proposals that districts simply not fund their PERS obligations showed that it was important to keep telling the truth about public education funding and what was happening to public schools.

Dr. Martinez said that he had spent time at Sheldon High School that morning doing some cultural competency and equity work. He said that he was impressed with the genuine effort at Sheldon to address multicultural education in a profound way. He said that it was great spending time with the staff there and seeing the commitment of the teachers and administrators to engage this changing demographic. He thanked Mr. Henry for providing him with data specific to Sheldon.

Ms. Thompson reported that she was down to one crutch and hoped to be back to the cane and then down to nothing.

Ms. Gerot reported that she visited Kelly Middle School to observe students giving presentations on their project based learning. She said that she was impressed that the staff as they were presenting in small groups were modeling what they were asking the students to do. She said that the staff talked about rigor, relevance, relationships, and reflection. She added that the sixth grade team there was absolutely hilarious and she encouraged the other members to visit there.

**ADJOURN**

The meeting adjourned at 8:15 p.m.

______________________________
George Russell
District Clerk

______________________________
Beth Gerot
Board Chair

(Recorded by Elise Self)

m:\2005\4j school district\school board\05-05-18 bd minutes.doc